

Part-time Program Delivery Plan

**Law Clerk (LCLR)**
**Ontario College Diploma**
**Winter 2022 – Winter 2026**
**Graduation Requirements:** 19 Program Courses, 2 Communications Courses, 3 General Education Courses, 1 Field Placement

<b>Recommended Course Sequence</b>			
<b>Semester</b>	<b>Course Code</b>	<b>Course Name</b>	<b>Term</b>
Sem 1	COMP1048	Introduction to Keyboarding	Winter 2022
Sem 1	LAWS1023	Introduction to Legal Office Administration	Winter 2022
Sem 2	LAWS1014	Family Law 1	Summer 2022
Sem 2	COMP1003	Microcomputer Applications	Summer 2022
Sem 1	COMP1012	Introduction to Business Documentation	Fall 2022
Sem 1	LAWS1024	Foundations of the Canadian Legal System	Fall 2022
Sem 4	LAWS2052	Legal Professionalism and Ethics (pre-requisite LAWS 1023)	Winter 2023
Sem 1	LAWS2046	Contracts and Torts	Winter 2023
Sem 1	Communications Course: COMMxxxx <a href="https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/communications/">https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/communications/</a>		Summer 2023
Sem 2	REAS1003	Legal Research and Writing (pre-requisite LAWS1024)	Summer 2023
Sem 3	LAWS2039	Family Law 2 (pre-requisite LAWS1014)	Fall 2023
Sem 3	LAWS2044	Real Estate Law 1	Fall 2023
Sem 2	General Education: GNED xxxx <a href="https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/general-education/">https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/general-education/</a>		Winter 2024
Sem 4	LAWS2032	Estates Law	Winter 2024
Sem 2	LAWS1015	Debtor and Creditor/Landlord and Tenant Law	Summer 2024
Sem 2	Communications Course: COMMxxxx <a href="https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/communications/">https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/communications/</a>		Summer 2024
Sem 3	LAWS2051	Advanced Legal Office Administration (pre-requisite LAWS 1023)	Fall 2024
Sem 3	LAWS2053	Civil Litigation 1	Fall 2024
Sem 4	LAWS2043	Civil Litigation 2 (pre-requisite LAWS 2053)	Winter 2025
Sem 4	LAWS2045	Real Estate Law 2 (pre-requisite LAWS 2044)	Winter 2025
Sem 3	General Education: GNED xxxx <a href="https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/general-education/">https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/general-education/</a>		Summer 2025
Sem 4	General Education: GNED xxxx <a href="https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/general-education/">https://www.georgiancollege.ca/academics/academic-areas/liberal-arts/general-education/</a>		Summer 2025
Sem 3	LAWS2040	Corporate and Commercial Law 1	Fall 2025
Sem 4	LAWS2041	Corporate and Commercial Law 2 (pre-requisite LAWS 2040)	Winter 2026
Sem 4	LAWS2037	Law Clerk Field Training (84 hours) (complete in May)	Winter 2026

\*Please note this schedule subject to change\*

## Timelines for completion

2 courses every semester – finish in 4 years (12 semesters)

Winter-Summer-Fall-Winter-Summer-Fall-Winter-Summer-Fall-Winter-Summer-Fall

3 courses every semester – *approximate* finish in 2.5 years (8 semesters) \*\* *this will need to be mapped out with your coordinator (see below)*

Winter-Summer-Fall-Winter-Summer-Fall-Winter-Summer

## Questions?

Law Clerk Diploma Coordinator

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