

My Registration Date

When getting ready to start a new semester, registering for classes is an exciting period of time. Understanding when your registration window opens is essential to selecting a timetable. This document will provide the steps to identify the specific date and time you be able to start selecting your timetable.



Banner
Student information system

IMPORTANT: A non-refundable deposit must be paid once per academic year. Students in subsequent terms that do not require a deposit must reserve their seat in Banner. Either a deposit or seat reservation must be done before you will be able to see your registration window

When is my Registration Date?

Step 1. Login with your Student ID and Password

Can't Login? Contact [Information Technology](#) or 705.728.1968 ext. 1732

Step 2. Select *Banner Main Menu* then *Registration*

- **Personal Information**
View/Update contact information, update emergency contacts.
- **Registration**
Find out when you register, register for full time and co-op courses, add/drop/withdraw from courses, view timetables, view fees and payments, view recommended courses for your program/semester, etc.
- **Make a deposit payment (full time students only)**
Students may make one \$250 credit card deposit (\$2500 for international students) per term. To review your full account details, including additional payments you have made, visit [Account Summary by Term](#) under [View Academic Records and Fee Account Details](#)
- **View Academic Records and Fee Account Details**
View full fee account including all payments made, check holds, grades, transcripts, graduation requirements

Step 3. Select *Check Registration Status*

- **Select Term**
- **Reserve Your Seat**
In terms where a deposit is not required, students must instead reserve their seat. You do not need to reserve a seat if you paid a deposit for this term.
- **View Recommended Courses for term**
- **Check Registration Status**
- **Register For Courses**



Notice: From this screen, students will be able to verify:

- Your Registration Date & Time
- Holds Preventing Registration (If any)
- Your Academic Standing
- Your Student Status Permitting Registration
- If You've Successfully Reserved Your Seat



Contact: For general inquiries, please contact registrar@georgiancollege.ca