

To be used by full-time students wanting to withdraw from all courses in a term

PERSONAL IDENTIFICATION			
Student ID number		Date of Birth (mm/dd/yyyy)	Email
Last name (Family name) (Previous last name)		First name (Given name)	Middle name
Address		Home phone number	
City	Province	Postal code	Cell phone number

OSAP Recipient? Yes No International Student? Yes No

After the 10th day of the term no refund will be provided and student will be responsible for paying any outstanding balances on their account. Please submit this form along with your student card to the Office of the Registrar.

PROGRAM INFORMATION		Year in Program	Semester (i.e. 3)	Term
PROGRAM (MAJOR)	CAMPUS	<input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4		<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer

STATE SPECIFIC REASONS FOR WITHDRAWAL

- | | |
|---|--|
| <input type="checkbox"/> Financial reasons | <input type="checkbox"/> Personal |
| <input type="checkbox"/> Offered employment | <input type="checkbox"/> Health |
| <input type="checkbox"/> To attend another school | <input type="checkbox"/> To attend another program at Georgian |
| <input type="checkbox"/> Difficulties with program | <input type="checkbox"/> To return home |
| <input type="checkbox"/> Wrong program fit/not the right program for me | <input type="checkbox"/> Other |

ADDITIONAL INFORMATION: _____

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT: Georgian College is compliant with the Freedom of Information and Protection of Privacy Act (FIPPA), 1990, and endeavors to treat your personal information in accordance with this law. The personal information requested on this form is collected under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, 2002 and in accordance with Sections 38(2) and 41(1) of FIPPA. The information provided will not be used for any purposes other than the administration and evaluation of requests for college withdrawal.

For further information about the information requested on this form or the purpose for which it will be used, please contact the Office of the Registrar at Registrar@GeorgianCollege.ca or 705.722.1511; for more information about FIPPA, please contact the Access and Privacy office at AccessPrivacy@GeorgianCollege.ca or 705.728.1968 ext., 5770.

DOMESTIC REQUIREMENTS		INTERNATIONAL REQUIREMENTS	
Signature of student	Date (mm/dd/yyyy)	Signature of student	Date (mm/dd/yyyy)
Signature of program co-ordinator	Date (mm/dd/yyyy)	Signature of counsellor	Date (mm/dd/yyyy)
Signature of counsellor	Date (mm/dd/yyyy)	Signature of International office	Date (mm/dd/yyyy)

For Office Use Only	
Registrar/Designate _____	Date _____
Effective date: _____	Refund approved <input type="checkbox"/> Specify _____
Refund \$ _____	Financial Aid <input type="checkbox"/> <input type="checkbox"/> _____ <input type="checkbox"/> Accounting _____
Adjustments _____	Yes No