

PERSONAL IDENTIFICATION			
Student ID number	Date of Birth (mm/dd/yyyy)	Email	
Last name (Family name) <small>(Previous last name)</small>	First name (Given name)	Middle name	
Address		Home phone number	
City	Province	Postal code	Cell phone number

This form is to be used when changing semesters, programs or timetables after the registration period has ended. Submission of this form does not guarantee approval or processing by the Office of the Registrar. It is the student's responsibility to verify that the changes have been made on Banner.

CURRENT PROGRAM INFORMATION	Year in Program	Semester (i.e. 3)	Term
PROGRAM (MAJOR) CAMPUS	<input type="checkbox"/> Yr 1 <input type="checkbox"/> Yr 2 <input type="checkbox"/> Yr 3 <input type="checkbox"/> Yr 4		<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer

NEW PROGRAM INFORMATION	Year in Program	Semester (i.e. 3)	Term
PROGRAM (MAJOR) CAMPUS	<input type="checkbox"/> Yr 1 <input type="checkbox"/> Yr 2 <input type="checkbox"/> Yr 3 <input type="checkbox"/> Yr 4		<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer

Action Code: A = Add WD = Withdraw

Action	CRN number	Course & subject number	Course name
Comments:			

Note: If transferring courses or programs, both co-ordinator's recommendations are required.
 If transferring from or to a co-op program, recommendations from your co-ordinator and your co-op consultant are required.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT: In accordance with Section 39(2) of the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31, this is to advise you that your personal information is collected under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, 2002. This information may be used and/or disclosed for administrative, statistical and/or research purposes of the college and/or ministries and agencies of the government of Ontario and the government of Canada, including, but not limited to, tabulating and reporting data on Key Performance Indicators (graduation rate, graduate employment, graduate satisfaction and employer satisfaction). You may also be contacted by ministry- or college-authorized third parties for your voluntary participation in surveys to evaluate student and graduate experiences and outcomes. Information will also be shared with third party service providers who are retained by the college to provide services to students or act as agents of the college (working in accordance with privacy guidelines). Georgian is required to report student level enrolment-related data to the Ministry of Training, Colleges and Universities under the authority of the Ontario Colleges of Applied Arts and Technology Act, 2002, S.O. 2002, Chapter 8, Schedule F, Section 6.

I certify that the above information is true and complete. I have read and understand the Freedom of Information and Protection of Privacy Statement.

Requested:

Print student name	Student's signature	Date
Print staff name	Program co-ordinator/designate/co-op consultant' signature	Date
Print staff name	Program co-ordinator/designate/co-op consultant' signature	Date
Approved by (print name):	Registrar/Designate's signature	Date