

Prior Learning Assessment and Recognition (PLAR)

A PLAR exemption can be received through an evaluation of prior formal and informal learning acquired through life/ learning experience. It involves the assessment and evaluation of acquired equivalent knowledge and skills that match at least 80 per cent of the learning outcomes of a Georgian College course.

How to get a PLAR exemption

1. Whether or not you have been accepted into your Georgian College program, you may consult with Program Coordinators about PLAR exemption possibilities. Be prepared using these tips:
 - ✓ Get an idea of your PLAR exemption possibilities by viewing your program's course descriptions.
 - Find your program's course descriptions in your program outline: georgianc.on.ca/programs
 - See the FAQ page on the **Credit Transfer Centre (CTC)** website for "what counts as PLAR experience" and what type of information and/or evidence of your experience you could be asked for.
 - ✓ Consult with your Program Coordinator about how your PLAR exemption request is to be assessed and what information you will need to present for your official PLAR assessment.
 - Find Program Coordinator contact information on the program outline
 - For Communications (COMM) or General Education (GNED) exemptions, consult with the COMM or GNED Program Coordinators
 - **Keep in mind:** consultations with Program Coordinators are not official evaluations. Consultations will give you an idea of how your past experience will translate into exemptions at Georgian College.
2. Officially apply for PLAR exemption(s).
 - ✓ Gather the information requested by the Program Coordinator(s).
 - ✓ Fill out a Request for Assessment of Previous Learning form and pay the fee.
 - The form can be found at the Office of the Registrar or on the CTC website
 - For fee amounts please check the CTC website FAQ page
 - ✓ Bring the package to the Program Coordinator(s) for assessment and approval.
 - The form must be signed by the student and Program Coordinator(s).
3. Once the PLAR assessment is complete, the form should be submitted to the CTC (C170, Barrie Campus) for processing.
 - ✓ View your approved PLAR exemption(s) in your student Banner account in your unofficial transcript.
 - Your exemption will be marked with a "P" and will not be included in your GPA.
 - For challenge exams a grade will be entered which will count in your GPA.
 - ✓ **IMPORTANT:** Once your PLAR exemption(s) has been processed, if you are registered, drop the course(s) from which you are exempt. You will be graded in all registered courses.



PLAR Roadmap

Do your homework!
Get an idea of your PLAR
exemption possibilities

Consult with your
Program Coordinator(s)

Gather the information requested by
your Program Coordinator(s)

Officially apply for your PLAR exemption(s)
by filling out a Request for Assessment of
Previous Learning form and pay the fee

Bring your package to the Program Coordinator(s)
for assessment and approval

Once assessment is complete, submit the completed
form to the Credit Transfer Centre (C170, Barrie Campus)

Once processed, view your exemption(s) in your student Banner
account unofficial transcript
(marked with a "P" or grade for challenge exam)

If you are registered, drop the course(s) from which you are exempt