

## **Police Vulnerable Sector Check (PVSC)**

### **Helpful Hints**

**IMPORTANT:** Make sure that you write – “as a student in clinical placement I will be working with members of the vulnerable population (i.e. children 18yrs and younger, frail elderly and mentally or physically disabled persons)” if asked for this on the form. If you do not, your application may be denied and will delay your permit approval process.

#### **How long will this take?**

Please check with your **local** police services to see how long it will take to process your Police Vulnerable Sector Check (PVSC).

In some areas, it takes up to 12 weeks. If your police service is taking longer than 6 weeks to issue a PVSC, you may want to apply now!

Placement Agencies require your PVSC to have been completed less than 6 months ago.

#### **What if my police service requires a college signature?**

If you require a signed letter or request form from the college, please contact the Placement Office Administrative Clerk - [Suzana.Wilmot@GeorgianCollege.ca](mailto:Suzana.Wilmot@GeorgianCollege.ca).

Not all police services require a signature or letter and you may be able to apply directly. Call your local police service to find out where you need to submit the request.

#### **How much will this cost?**

Check with your police services or their websites for fee information.

Some police services accept only cash and will only take the exact amount, i.e. no change available.

#### **What other documents will I need with my application?**

Contact your local police service to find out which forms of Identification (ID) are accepted.

Usually you need two pieces of Government issued ID and one of them **MUST** be a photo ID. International students will need photo ID such as a passport and proof of address. **See NOTE below.**

Health cards and SIN cards are NOT accepted as proof of identity.

**Ontario Provincial Police** require a letter from the college **and** the Vulnerable Sector Check form found here:

<http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/FormDetail?OpenForm&ENV=WWE&NO=026-LE220E>

#### **What should I do if I am an international or out-of-province student?**

**International Students** – only a **local** Police Vulnerable Sector Check (PVSC) will be accepted, not one from your home county. See NOTE below.

**Out-of-Province Students** – you will need either a Police Vulnerable Sector Check (PVSC) from your home city or town OR from the City of Barrie.

**NOTE:** If you are new to Barrie, you may obtain your PVSC from Barrie Police Services provided you have proof of residency (i.e. City of Barrie address). Examples of this are your lease agreement or a utility bill with your name and address on it.

## **Local Police Services Information – If you reside in these areas**

### **City of Barrie**

No letter is required. Barrie Police Services has forms available at the police station. You may be able to apply online, see the information here: <https://www.barriepolice.ca/police-record-checks-and-freedom-information-requests>.

### **Ontario Provincial Police**

- The area outside of the city of Barrie – Barrie OPP detachment. **Note:** Midhurst is Huronia West OPP detachment in Wasaga Beach.
- Orillia and RR #s in the Orillia – Orillia OPP detachment. **Note:** Coldwater RR #s may be Huronia West or Barrie detachment depending on your address.
- Midland and Penetang – South Georgian Bay OPP detachment in Midland
- Wasaga Beach and area – Huronia West OPP detachment in Wasaga Beach
- Collingwood and area – Collingwood and The Blue Mountains OPP detachment in Collingwood
- Alliston and area, including Angus – Nottawasaga OPP detachment in Alliston
- Muskoka - check with the local OPP detachment in your town

### **South Simcoe Police Services – Innisfil and Bradford**

You need our original signature on the South Simcoe Police form – emailed and scanned copies are NOT accepted. Please contact the Placement Office Administrative Clerk - [Suzana.Wilmot@GeorgianCollege.ca](mailto:Suzana.Wilmot@GeorgianCollege.ca).

### **York Regional Police – York Region**

Download, print and complete their form before attending a detachment. Forms and more information are available here: <https://www.yrp.ca/en/services/vulnerable-sector-check.asp>

### **Toronto Police Service – City of Toronto**

You need our original signature on the Toronto Police Service form – emailed and scanned copies are NOT accepted. Please contact the Placement Office Administrative Clerk - [Suzana.Wilmot@GeorgianCollege.ca](mailto:Suzana.Wilmot@GeorgianCollege.ca).