

COVID-19 Vaccination Update Process

Dear Students,

While the COVID-19 vaccine is not mandatory in any of our healthcare partner settings at this time, we cannot guarantee what the future will hold. We **strongly advise you** to use this free option with Synergy to store your proof of COVID-19 immunization in the event that it is required at some point in the future by our clinical agency partners.

Please note – you do NOT have to book an ESPC appointment to update these vaccination(s), they can be done through your profile by following the steps outlined below:

1. Log into your Verified profile.
2. Upload proof of your COVID-19 Vaccination Dose 1 under the ANNUAL VACCINATIONS section in your Verified profile.
3. On your compliance tab in the “My Profile” section click the FREE update button next to COVID - 19. Enter the information requested (Date of vaccination and the manufacture information) and click Submit.
4. Synergy will update your COVID-19 Vaccination information within 5 - 10 business days of submission.
5. Repeat the steps outlined above to update us with your second vaccination.*

Currently the COVID -19 Vaccinations are given in two separate doses approximately 1 month apart. You will need to update both vaccinations separately in Verified by following the steps above.

Please note:

- After you update your first vaccination your COVID -19 Status in your Compliance Tab will read “PENDING SECOND DOSE”.
- When both vaccinations are updated in the system your status will read “IMMUNIZED” and this will complete the process.

Synergy will not email you after you have submitted proof of your vaccinations to let you know they have been updated successfully; you can check that yourself by going to your Compliance tab. Synergy will only reach out to you if they need further clarification.

Do **NOT** book an ESPC appointment for this update or you will be charged the full fee and Synergy will not be able to issue refunds.

NEXT PAGE – What the Student Profile will look like through the different phases...

This is what your profile will look like throughout the different phases:

No Vaccinations have been updated:

COVID-19
NO STATUS

Does Not Expire

Free Update 

[OPEN](#)

After you have updated your first vaccination, and it is in review:

COVID-19
NO STATUS

Does Not Expire

Update Provided to Verified: Feb 26, 2021

Free Update - In Review

Once your first vaccination has been approved:

COVID-19
PENDING SECOND DOSE

First Dose: Jan 2, 2021 (Pfizer)

Does Not Expire

Free Update [OPEN](#)

Once your second vaccination has been approved:

COVID-19
IMMUNIZED

Dose 1: Jan 2, 2021 (Pfizer)
Dose 2: Feb 26, 2021 (Pfizer)

Does Not Expire