

Board Meeting Highlights

The Jan. 30, 2020, Board of Governors' meeting was held in Barrie.

The board received a number of reports, including:

- Access and Privacy Report
- Enrolment Update
- Program Advisory Committee Appointments
- Legislation Compliance Report
- Health and Safety Report
- Schedule for Budget Approval (2020-21) Next Year's Budget
- Board Scorecard
- Curriculum Quality Audit

Schedule for Budget Approval (2020-21) Next Year's Budget

The Board of Governors was provided with a detailed outline of the 2020-21 budget development process in September 2019. The Enrolment Plan has been finalized and there were a number of Integrated Resource Planning presentations during the latter part of January where deans and directors outlined budget proposals. These will be integrated into a budget submission that will be discussed by the Senior Leadership Team. Finance staff will provide the Finance and Audit Committee with a fulsome update at its February meeting and the draft budget will be vetted by the committee at its March meeting prior to a recommendation to the Board of Governors at its March 26 meeting.

Curriculum Quality Audit

In June 2020, Georgian will be undergoing an audit of its curriculum processes, through the College Quality Assurance Audit Process (CQAAP), which is part of the Ontario College Quality Assurance Services (OCQAS). Audits take place every five years. Georgian is completing the self-study and finalizing preparations for the June 2020 site visit. OCQAS defines quality as the alignment and consistency of the learning environment with the institutions' vision, mission and goals and demonstrated by a culture of quality. They use an outcomes-based evaluation process, and assess the extent to which the institution's quality assurance mechanisms are meeting OCQAS's six quality assurance standards.

The six standards are:

- Program Quality Management System
- Vocation Learning Outcomes (VLOs) as the Centre for Program Development (throughout the program lifecycle)
- Conformity with Government Requirements
- Program Delivery and Student Assessment
- Existence, Monitoring and Communication of Policies and Practices that Influence and Impact Academic Quality
- Availability and Allocation of College-wide Resources

The audit focuses on reviewing Georgian's ability to meet these standards from both a college-wide perspective by looking broadly at policies, procedures and evidence of practice holistically, and from a program specific perspective. A review of evidence for specific programs, representing different levels of credential, are randomly selected by OCQAS for this purpose.

Georgian's list is as follows:

- Electrical Techniques (Ontario College Certificate)
- Sport Administration (Ontario College Diploma)
- Photography (Ontario College Diploma)
- Environmental Technology (Ontario College Advanced Diploma)
- Big Data Analytics (Ontario College Graduate Certificate)
- Registered Nurse - Critical Care Nursing (Ontario College Graduate Certificate)

Georgian is on track with the audit preparation process. A first draft of the self-study has been submitted to OCQAS for feedback, with the intent to have the finalized document ready for the April submission deadline. The various program areas have been ensuring current documentation/evidence for review by the auditors. Georgian has received expectations and clear directions for managing the site visit and is on track for a successful outcome.

Board Scorecard

The Board Scorecard was developed as a performance management tool in order to enable the board to carry out its governance role. A review of the strategic metrics to be included in the scorecard was conducted and each metric was defined operationally. The scorecard document also lists the frequency with which each metric will be updated throughout the year. The Board Scorecard is updated and presented to the board on a quarterly basis. It allows the board to simultaneously assess the performance of several areas of the college.

Enrolment Update Report

Enrolment management reports are provided to the board during each fiscal year. Overall, domestic enrolment is tracking 5.94% or 1,053 student registrations below the plan; however, the college increased the winter international intake target in the fall to address the shortfall and total international student registrations for the fiscal year are tracking ahead of plan by 6.31% or 533 student registrations. College enrolment is trending to increase by 4.14% when compared to last year or 510 students.

Enrolment trends are continuously monitored by the Enrolment Management Committee and the Office of the Registrar. The committee is co-chaired by the Executive Director Enrolment Management and Information Technology and the Vice President, Academic, and has a mandate to closely manage enrolment for all semesters. The committee is a cross functional group comprised of all deans/associate deans and departments that are involved in the enrolment process such as International, Marketing, the Office of the Registrar, Finance and Student Services, among others. The committee meets twice a month and identifies earlier in the cycle programs which have exceeded anticipated demand. Conversely, programs that have lower demand than anticipated, can have resources redeployed to improve enrolment.