

ONLINE Part-time Delivery Schedule
Bookkeeping (BOKP)
Ontario College Certificate
Summer 2021



Requirements: 9 Program Courses, 2 Communications Courses, 1 General Education

Recommended sequence: TWO courses per semester (6 semesters or 2 years)			
Semester	Course Code	Course Name	Sequence
Sem 1	ACCT1000	Financial Accounting Principles 1	Summer 2021
Sem 1	COMP1003	Microcomputer Applications	Summer 2021
Sem 1	MATH1002	Mathematics of Finance	Fall 2021
Sem 1	COMMxxxx	Communications Course	Fall 2021
Sem 1	BUSI1019	Payroll Administration	Winter 2022
Sem 1	ENTR1005	Entrepreneurship (ODE)	Winter 2022
Sem 2	ACCT1017	Quickbooks Online (ODE) (pre-requisite: ACCT1011 or ACCT1000)	Summer 2022
Sem 2	ACCT1012	Financial Accounting 2 (ODE) (pre-requisite: ACCT1011 or ACCT1000)	Summer 2022
Sem 2	COMMxxxx	Communications Course	Fall 2022
Sem 2	ACCT2009	Cost and Managerial Accounting 1 (ODE) (pre-req: ACCT1011 or ACCT1000)	Fall 2022
Sem 2	GNEDxxxx	General Education	Winter 2023
Sem 2	FNCE2002	Taxation 1 (pre-requisite: ACCT1011 or ACCT1000)	Winter 2023

Recommended sequence: THREE courses per semester (1.5 years)			
Semester	Course Code	Course Name	Sequence
Sem 1	ACCT 1000	Financial Accounting Principles 1	Summer 2021
Sem 1	COMP1003	Microcomputer Applications	Summer 2021
Sem 1	COMMxxxx	Communications Course	Summer 2021
Sem 1	MATH1002	Mathematics of Finance	Fall 2021
Sem 1	BUSI1019	Payroll Administration	Fall 2021
Sem 1	ENTR1005	Entrepreneurship (ODE)	Fall 2021
Sem 2	ACCT1017	Quickbooks Online (ODE) (pre-requisite: ACCT 1011 or ACCT1000)	Winter 2022
Sem 2	ACCT 1012	Financial Accounting 2 (ODE) (pre-requisite: ACCT 1011 or ACCT1000)	Winter 2022
Sem 2	COMMxxxx	Communications Course	Winter 2022
Sem 2	ACCT 2009	Cost and Managerial Accounting 1 (ODE) (pre-req: ACCT 1011 or ACCT1000)	Summer 2022
Sem 2	GNEDxxxx	General Education	Summer 2022
Sem 2	FNCE2002	Taxation 1 (pre-requisite: ACCT1011 or ACCT1000)	Summer 2022

Questions?

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Reference Chart – in-class courses and online courses

Program Outline In-class Course Codes/Names		ONLINE course Codes/Names	
Semester 1			
ACCT1000	Financial Accounting Principles 1	ACCT1000	Financial Accounting Principles 1
		ACCT1011	Financial Accounting 1 (ODE)
ENTR1002	Introduction to Entrepreneurship	ENTR1005	Entrepreneurship (ODE)
COMP1003	Microcomputer Applications	COMP1003	Microcomputer Applications
		COMP1065	Intro to Computers 2 (ODE)
MATH1002	Mathematics of Finance	MATH1002	Mathematics of Finance
		MATH1023	Finance and Accounting Math (ODE)
BUSI1019	Payroll Administration	BUSI1019	Payroll Administration
		BUSI1021	Payroll Administration (ODE)
COMMXXXX	Communications (COMM) - Several options available		
Semester 2			
ACCT1001	Financial Accounting Principles 2	ACCT1012	Financial Accounting 2 (ODE)
ACCT2003	Cost Accounting 1	ACCT2009	Cost and Managerial Accounting 1 (ODE)
FNCE2002	Taxation	FNCE2002	Taxation
		FNCE2009	Taxation 1 (ODE)
OFAD2021	Executive Financial Management	ACCT1017	Quickbooks Online (ODE)
COMMXXXX	Communications (COMM) - Several options available		
GNEDXXX	General Education (GNED) - Several options available		