

Part-time Program Delivery Plan

Law Clerk (LCLR)
Ontario College Diploma
Fall 2024 intake

Graduation Requirements: 19 Program Courses, 2 Communications Courses, 3 General Education Courses, and 1 Field Placement

Recommended Course Sequence			
Semester	Course Code	Course Name	Term
Sem 1	COMP1048	Introduction to Keyboarding	Fall 2024
Sem 1	LAWS1023	Introduction to Legal Office Administration	Fall 2024
Sem 1	COMP1012	Introduction to Business Documentation	Winter 2025
Sem 1	LAWS1024	Foundations of the Canadian Legal System	Winter 2025
Sem 1	COMMxxxx	Communications Course	Summer 2025
Sem 2	LAWS1014	Family Law 1	Summer 2025
Sem 1	LAWS2046	Contracts and Torts	Fall 2025
Sem 3	LAWS2039	Family Law 2 (<i>pre-requisite LAWS1014</i>)	Fall 2025
Sem 2	GNEDxxxx	General Education Course	Winter 2026
Sem 4	LAWS2052	Legal Professionalism and Ethics (<i>pre-requisite LAWS 1023</i>)	Winter 2026
Sem 2	REAS1003	Legal Research and Writing (<i>pre-requisite LAWS1024</i>)	Summer 2026
Sem 2	LAWS1015	Debtor and Creditor/Landlord and Tenant Law	Summer 2026
Sem 3	LAWS2044	Real Estate Law 1	Fall 2026
Sem 3	LAWS2051	Advanced Legal Office Administration (<i>pre-requisite LAWS 1023</i>)	Fall 2026
Sem 4	LAWS2032	Estates Law	Winter 2027
Sem 4	LAWS2045	Real Estate Law 2 (<i>pre-requisite LAWS 2044</i>)	Winter 2027
Sem 2	COMP1003	Microcomputer Applications	Summer 2027
Sem 2	COMMxxxx	Communications Course	Summer 2027
Sem 3	LAWS2053	Civil Litigation 1	Fall 2027
Sem 3	LAWS2040	Corporate and Commercial Law 1	Fall 2027
Sem 4	LAWS2041	Corporate and Commercial Law 2 (<i>pre-requisite LAWS 2040</i>)	Winter 2028
Sem 4	LAWS2043	Civil Litigation 2 (<i>pre-requisite LAWS 2053</i>)	Winter 2028
Sem 4	LAWS2037	Law Clerk Field Training (84 hours) (complete in May)	Summer 2028
Sem 3	GNEDxxxx	General Education Course	Summer 2028
Sem 4	GNEDxxxx	General Education Course	Summer 2028

Please note this schedule subject to change

With a Fall start:

2 courses every semester – finish in 4 years (12 semesters)

Fall-Winter-Summer-Fall-Winter-Summer-Fall-Winter-Summer-Fall-Winter-Summer

3 courses every semester – finish in 2.5 years (8 semesters)

Fall-Winter-Summer-Fall-Winter-Summer-Fall-Winter

*connect with Tim to set up a 3 course schedule

Questions?

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