**Program Mapping for Program Renewal/Changes**

| Program Name: |  | Program Code: |  |
| --- | --- | --- | --- |
| Campus: |  | Credential: |  |
| Prepared by: |  | Dean: |  |

|  |  |  |
| --- | --- | --- |
| **Provincial Vocational Program Outcomes**  ☐ Provincial Program Standard, *or*  ☐ Provincial Program Description  *MTCU code*: | **Proposed Program Vocational Learning Outcomes** | **Course Title / Course Code** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

*Add additional rows as required to complete the mapping exercise.*

| Program Name: |  | Program Code: |  |
| --- | --- | --- | --- |
| Campus: |  | Credential: |  |
| Prepared by: |  | Dean: |  |

| **Skill Categories** | **Defining Skills**  Skill areas to be demonstrated by the graduates | **Essential Employability Skills Outcomes**  The graduate has reliably demonstrated the ability to: | **Course Title / Course Codes** |
| --- | --- | --- | --- |
| **Communication** | * Reading * Writing * Speaking * Listening * Presenting * Visual Literacy | * communicate clearly, concisely, and correctly in the written, spoken, and visual form that fulfils the purpose and meets the needs of the audience |  |
| * respond to written, spoken, or visual messages in a manner that ensures effective communication |  |
| **Numeracy** | * Understanding and applying mathematical concepts and reasoning * Analysing and using numerical data * Conceptualizing | * execute mathematical operations accurately |  |
| **Critical Thinking & Problem Solving** | * Analysing * Synthesizing * Evaluating * Decision-making * Creative and innovative thinking | * apply a systematic approach to solve problems |  |
| * use a variety of thinking skills to anticipate and solve problems |  |
| **Information Management** | * Gathering and managing information * Selecting and using appropriate tools and technology for a task or a project * Computer literacy * Internet skills | * locate, select, organize, and document information using appropriate technology and information systems |  |
| * analyse, evaluate, and apply relevant information from a variety of sources |  |
| **Inter-personal** | * Team work * Relationship management * Conflict resolution * Leadership * Networking | * show respect for the diverse opinions, values, belief systems, and contributions of others |  |
| * interact with others in groups or teams in ways that contribute to effective working relationships and the achievement of goals |  |
| **Personal** | * Managing self * Managing change and being flexible and adaptable * Engaging in reflective practice * Demonstrating personal responsibility | * manage the use of time and other resources to complete projects |  |
| * take responsibility for one’s own actions, decisions, and consequences |  |