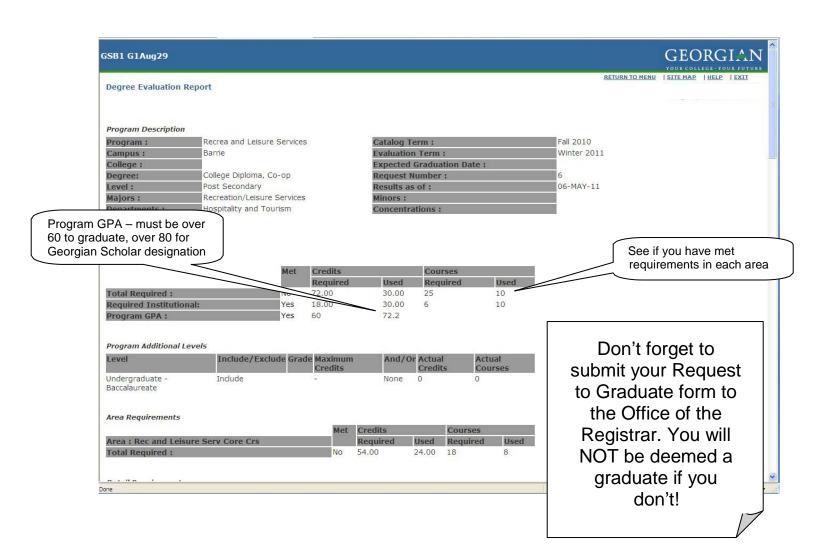# Web Credential Evaluation – what is it and how do I use it?
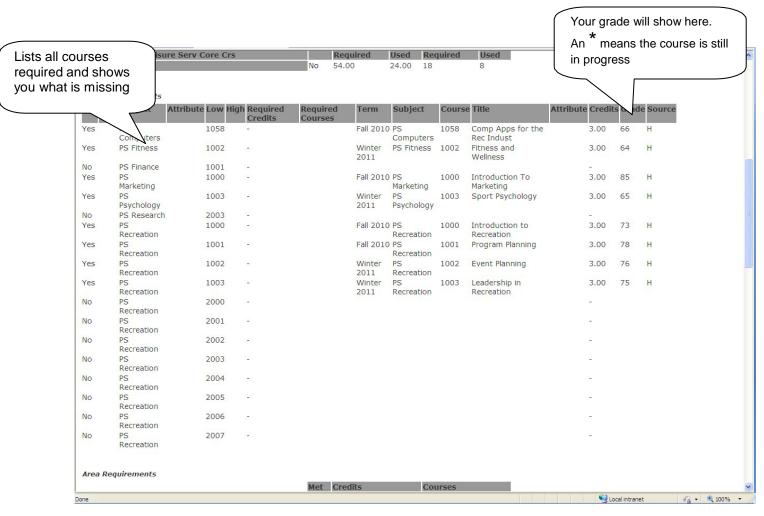
What it is?
Web Credential Evaluation is a feature on Banner that will allow you to see if you have met the requirements to graduate from your program and if not, what you are missing. **THIS IS FOR YOUR INFORMATION ONLY, IT IS NOT AN OFFICAL EVALUATION**

How do I use it?

- Log into Banner
- On the main menu, choose "Academic Records"
- Choose "Credential Evaluation"
- Select the current term (the semester you are in right now)
- Select your current program and "Generate Request"
- Click on your highlighted program link

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Degree Evaluation Report

Program Description

Program :	Recrea and Leisure Services	Catalog Term :	Fall 2010
Campus :	Barrie	Evaluation Term :	Winter 2011
College :		Expected Graduation Date :	
Degree:	College Diploma, Co-op	Request Number :	6
Level :	Post Secondary	Results as of :	06-MAY-11
Majors :	Recreation/Leisure Services	Minors :	
Departments :	Hospitality and Tourism	Concentrations :	

Program GPA – must be over 60 to graduate, over 80 for Georgian Scholar designation

See if you have met requirements in each area

	Met	Credits		Courses	
		Required	Used	Required	Used
Total Required :	No	72.00	30.00	25	10
Required Institutional:	Yes	18.00	30.00	6	10
Program GPA :	Yes	60	72.2		

Program Additional Levels

Level	Include/Exclude	Grade	Maximum Credits	And/Or	Actual Credits	Actual Courses
Undergraduate - Baccalaureate	Include		-	None	0	0

Area Requirements

	Met	Credits		Courses	
Area : Rec and Leisure Serv Core Crs		Required	Used	Required	Used
Total Required :	No	54.00	24.00	18	8

Don't forget to submit your Request to Graduate form to the Office of the Registrar. You will NOT be deemed a graduate if you don't!

Done

	...sure Serv Core Crs				Required		Used	Required		Used				
					No 54.00		24.00	18		8				

	...ct	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	...de	Source
Yes	Computers		1058	-			Fall 2010	PS Computers	1058	Comp Apps for the Rec Indust		3.00	66	H
Yes	PS Fitness		1002	-			Winter 2011	PS Fitness	1002	Fitness and Wellness		3.00	64	H
No	PS Finance		1001	-								-		
Yes	PS Marketing		1000	-			Fall 2010	PS Marketing	1000	Introduction To Marketing		3.00	85	H
Yes	PS Psychology		1003	-			Winter 2011	PS Psychology	1003	Sport Psychology		3.00	65	H
No	PS Research		2003	-								-		
Yes	PS Recreation		1000	-			Fall 2010	PS Recreation	1000	Introduction to Recreation		3.00	73	H
Yes	PS Recreation		1001	-			Fall 2010	PS Recreation	1001	Program Planning		3.00	78	H
Yes	PS Recreation		1002	-			Winter 2011	PS Recreation	1002	Event Planning		3.00	76	H
Yes	PS Recreation		1003	-			Winter 2011	PS Recreation	1003	Leadership in Recreation		3.00	75	H
No	PS Recreation		2000	-								-		
No	PS Recreation		2001	-								-		
No	PS Recreation		2002	-								-		
No	PS Recreation		2003	-								-		
No	PS Recreation		2004	-								-		
No	PS Recreation		2005	-								-		
No	PS Recreation		2006	-								-		
No	PS Recreation		2007	-								-		

Area Requirements

			Met	Credits		Courses	

Done — Local intranet — 100%

"Courses Not Used" section

Courses that remain unused will include courses that
- You did not meet the minimum grade required (usually 50%)
- Are not part of this program
- Were taken outside of your graduation window. (You only have a set time frame to complete your requirements – 4 years for a 2 year program and 5 years for a 3 year program) Any courses taken outside that window will be evaluated by the Office of the Registrar to determine if the content of the course is still equal to the required course now. In MOST cases, previous courses WILL be allowed.

I have taken everything, why is it saying that I don't meet requirements?

- Check to see what you are missing.
- Check under "Courses Not Used". If the course is listed there, it will tell you beside it, why it is not being used.
- Sometimes you will take a course that has been deemed an equivalent for the one you actually need. If this is not being recognized by the system, the equivalency has not been set in the system. Please contact your coordinator and let them know.
- If the course is NOT listed under "Courses Not Used", check your unofficial transcript to see if it is showing there. If it is not, you are not registered in the course and must see your coordinator (or coop consultant for coop issues).