

Bachelor of Human Services (Police Studies)

Information Package

Program

Rising community expectations of professionalism and the rapid sophistication of organized crime, particularly cybercrime, all mean there is a growing need for police professionals who can think critically and address issues in a creative and co-operative manner. Georgian College's Bachelor of Human Services (Police Studies) degree has been created especially to help fill this niche and support officers in pursuit of continued education to support their personal and professional development. This multi-dimensional degree complements, rather than duplicates, existing educational initiatives, offering courses that encourage increasing levels of thinking and analysis, which are dynamic in design, rationale and delivery.

Features

- **Fast Track:** You could receive credit for work and post-secondary education up to a maximum of 75%
- **Online:** Up to date, interactive, easy to use technology supports the learning experience. Learn anywhere anytime.
- **Flexibility:** Online delivery accommodates work schedules.
- **Quality:** The program learning outcomes value an integrated learning approach to police education that will provide a diverse spectrum of students with the critical mix of professionalism, technical/legal expertise and analytical skills
- **Knowledgeable Faculty:** Our program fosters ongoing partnerships with educators, police services and others in the justice field.
- **Responsive support staff:** Our team prides itself on being available and accessible to answer your questions in a professional and timely manner in order for you to quickly engage and register in your academic journey.

Course Delivery Format

Classes are delivered online combining self-directed lectures, group discussions and instructor support. This delivery allows students the flexibility to work full time and study anytime and anywhere.

Application and Admission Process

The program is open to all current and retired police members who have obtained a minimum rank of first class constable or higher.

How to Apply

Applicants must complete the part time application form found in this package or at <http://www.georgiancollege.ca/wp-content/uploads/App-for-Admission-Part-time-Study-2016L.pdf> and submit with the required documentation.



Application for Admission for Part-time Study

PERSONAL IDENTIFICATION

Student ID number	Date of Birth (mm-dd-yyyy)	Email	
Last name (Family name) (Previous last name)	First name (Given name)	Middle name	
Address	Home phone number		
City	Province	Postal code	Cell phone number

Male Female Undeclared

Have you registered at Georgian prior to this term? Yes No

Status in Canada

Canadian Citizen Permanent Resident International Student

Basis for Admission Consideration (check one)

Secondary School graduate
(by first day of class • transcripts required) College or University Transfer
(transcripts required) Mature Student
(19 years of age or older by first day of class and no secondary school diploma • arrange for testing)

A \$75 application fee is applicable

PROGRAM SELECTION		Program Length	Semester (i.e. 3)	Start date Year/Month
PROGRAM (MAJOR)	CAMPUS	<input type="checkbox"/> 1 year <input type="checkbox"/> 2 year <input type="checkbox"/> 3 year <input type="checkbox"/> 4 year		<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer Year _____

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT: In accordance with Section 39(2) of the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31, this is to advise you that your personal information is collected under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, 2002. This information may be used and/or disclosed for administrative, statistical and/or research purposes of the college and/or ministries and agencies of the government of Ontario and the government of Canada, including, but not limited to, tabulating and reporting data on Key Performance Indicators (graduation rate, graduate employment, graduate satisfaction and employer satisfaction). You may also be contacted by ministry- or college-authorized third parties for your voluntary participation in surveys to evaluate student and graduate experiences and outcomes. Information will also be shared with third party service providers who are retained by the college to provide services to students or act as agents of the college (working in accordance with privacy guidelines). Georgian is required to report student level enrolment-related data to the Ministry of Training, Colleges and Universities under the authority of the Ontario Colleges of Applied Arts and Technology Act, 2002, S.O. 2002, Chapter 8, Schedule F, Section 6. The Ministry collects this data, which includes limited personal information such as Ontario Education Numbers, student characteristics and educational outcomes, in order to administer government postsecondary funding, policies and programs, including planning, evaluation and monitoring activities. By consenting, you are authorizing Georgian to use your personal information for processing your application, acceptance or registration as well as taxation, student insurance or funding purposes.

Signature of Applicant

Date

For Office Use Only

Application entered Coordinator approved Applicant informed Invoice sent

Amount Paid \$ _____ Signature _____ Date _____

Method of Payment: PREPAID CREDIT CARDS CANNOT BE PROCESSED FOR PAYMENT

Cash (do not send cash in the mail) Certified Cheque/Money Order MasterCard Visa American Express

Credit Card # _____ Expiry Date _____ / _____ CVV _____
(3 digit number on back)

Submit to: Office of the Registrar, One Georgian Drive, Barrie, ON L4M 3X9 | T: 705.722.1511 | F: 705.722.5118 | E: registrar@georgiancollege.ca

Documentation

Applicants must submit a resume outlining work experience, proof of completion of first class constable training and any official transcripts from all post-secondary institutions (college and/or university attended).

Please address inquiries and advanced standing application and documents by fax, mail or email to:

Heather Ummels, Part-time Studies Manager
Georgian College | 825 Memorial Avenue | Orillia ON | L3V 6S2
705.325.2740, ext. 1844
Heather.ummels@GeorgianCollege.ca

Please send **official** transcripts showing proof of admissions requirements to:

Please send initial one time program application and documents by fax, mail or email to:

Georgian College Office of the Registrar
Attention: Rita Kolpak, Admissions Officer
Georgian College | One Georgian Drive | Barrie ON | L4M 3X9
705.728.1968, ext. 1633 Fax: 705.722.5118
Rita.Kolpak@GeorgianCollege.ca

Frequently Asked Questions

1. *How many credits will I get for my policing experience?*

You may receive up to a maximum of 50% which is the equivalent to 20 courses. You must have obtained a minimum rank of **First class constable or higher**. All other situations will be reviewed on an individual basis.

2. *What documents will I need to submit?*

- proof of successful completion of your First class constable training
- resume outlining work experience
- official transcripts from all post-secondary institutions (college and/or university) (Sealed envelope or mailed to Georgian directly)
- Official High school transcript if you did not attend post-secondary and you studied grade 13 English, OAC English or English 12U level. (Sealed envelope or mailed to Georgian directly)
- Page 8 of this application package to allow sharing of information between Georgian departments for efficiency of processing

3. *How do college degrees compare to degrees from a university?*

A degree from an Ontario college of applied arts and technology offered under the Minister's consent is reviewed against the same standard as an honors bachelor degree offered by an Ontario University.

The Ontario Qualifications Framework (OQF) outlines the full range of credentials offered by Ontario postsecondary education institutions and the knowledge and skills expected of graduates.

PEQAB's degree level descriptions and requirements (as outlined in its Degree Level standard) are consistent with the features outlined in the Ontario Qualifications Framework (OQF).

All baccalaureate degrees offered by Ontario's Colleges of Applied Arts and Technology (CAATs) and its Institutes of Technology & Advanced Learning (ITALs) are four year (120 credit) degrees and are quality assured by an arm's length agency, the Postsecondary Education Quality Assessment Board (PEQAB), after being referred by the Minister of Training Colleges and Universities, Ontario. The quality

standards are as dictated by the Ontario Qualification Framework (OQF), specifically section 11. Baccalaureate/Bachelor's Degree Honours.

Each degree program has been initially quality-assured, and re-assessed for renewal on a five to seven year basis, by a panel of independent subject matter experts according to this OQF standard and the procedures approved by the Council of Ministers of Education, Canada in the Ministerial Statement on Quality Assurance of Degree Education in Canada (2007). PEQAB procedures include a full written application against the standards, a site visit by the expert panel, an independent assessment of student work in the final years of the program--to determine that the degree level learning outcomes are being achieved, a written report by the expert panel, an institutional response, consideration of all the above by PEQAB, and formal consent by the Minister.

Source:

<http://www.peqab.ca/FAQ.html#applicant26> (June 2016)

4. *What is the name of my degree*

Please note as per PEQAB (Postsecondary Quality Assessment Board) nomenclature academic review approval, the BHSP, Bachelor of Human Services (Police Studies) will be changing to BAPS, Honours Bachelor of Police Studies as of fall 2016 for full time 4 year students. Until fall of 2018 every Police professional admitted into this program with advanced standing will receive the Bachelor of Human Services (Police Studies) or can request, at time of graduation, to receive the credential of Honours Bachelor of Police Studies.

5. *How long will this degree take me to complete?*

This depends on the number of courses taken each semester and advanced standing results.

6. *How much will each course cost?*

\$717.36* per course (*2016/2017 fee structure)

7. *Do I have to attend any in-class session?*

No, all courses are offered on-line through distance education.

8. *Is there a registration application fee?*

The cost is \$75 for a one time part-time registration fee.

9. *Will I need any books and how do I purchase them?*

You will require textbooks and they can be purchased on-line through our bookstore.

10. *I have taken college (PFPR/LASA) and/or degree courses, what type of credit will I get?*

Additional credits **may** be given up to a maximum of 75% based on individual consideration.

11. *How will I know which courses to take?*

The program graduation tracking sheet will be available upon completion of the advanced process that will assist you in determining program requirements. Please note each individual is responsible for tracking their own unique progress. It is also strongly recommended that individuals register as early as possible to obtain the classes they wish.

12. *What is Prior Learning Assessment?*

A number of ways are provided to enable students to have a previous learning experience assessed for credit toward a certificate, diploma or degree. The student may be interested in pursuing assessment of previous learning if he or she has any of the following:

- Post-secondary credits that match Georgian College course learning outcomes in his/her program of study (exemption);
- A number of completed related accredited courses or semesters or years of post-secondary education (advanced standing);
- Equivalent skills and knowledge acquired through life and work experience that match the learning outcomes of the Georgian College course(s) in his or her program of study (Prior Learning Assessment and Recognition).

13. *How will PLAR credit be awarded on a Transcript?*

Credits awarded through PLAR will be transcribed in the same way in which credits are normally transcribed in each course, without any indication that credits were acquired through PLAR. The result of a PLAR assessment is final and is NOT subject to appeal. Unsuccessful PLAR challenges are not recorded on the transcript.

14. *How many credits can be granted with PLAR?*

A course is challenged using PLAR based on life and work experience gained through one or more of the following: employment, independent study, training programs, non-credit courses, travel, volunteer and community work or special skills and interests. Learners may obtain up to 75% of their program certificate or diploma courses through PLAR. For college degree programs, up to a maximum of 50% of the courses in the program may be obtained by using PLAR.

In addition, the student may be eligible for further course credits by way of exemptions. An exemption is based on another credit course or courses may be granted for a credit course that is part of a student's program. Normally, credit will only be granted for courses taken at accredited institutions with a grade of 60% (C) or better. Exemptions are granted on an individual basis and involve the examination of previous educational credentials. If the exemption is granted, the transcript will show the code "EX" and no course mark will be recorded. NOTE: To be eligible for a Georgian credential in a four-year degree program, the student must also complete a minimum of 25% of the program courses at Georgian College.

15. *Is it possible that a PLAR challenge may be unsuccessful?*

Yes, if there is not sufficient evidence that the learning outcomes have been met, a challenge can be deemed unsuccessful.

16. *Cost of PLAR?*

A service fee of \$500 will be charged **in advance** for the predetermined block transfer (PLAR) of 50% course credit for police officers at the rank of first class constables or higher. This fee will cover delivery and evaluation of challenge process(es); evaluation of a portfolio; academic support and administrative activities. *please note to ensure accuracy staff outside the CTC process cannot estimate the results for an individual in advance of the assessment.

Police Member Eligibility for Prior Learning Assessment and Recognition(PLAR)

Candidate Categories Police Member	Eligibility Requirements	Process	Credits Awarded
No post-secondary credits	Currently employed or retired police member at the rank of first class constable or higher	Prior Learning Assessment and Recognition (PLAR) <i>As per Georgian College Academic Calendar</i>	Up to a maximum of 50% (20 courses) of courses within the Bachelor of Human Services - Police Studies degree
Completed degree or some degree level credits	Currently employed or retired police member at the rank of first class constable or higher	Prior Learning Assessment and Recognition (PLAR) and Exemptions <i>As per Georgian College Academic Calendar</i>	Up to a maximum of 75% (30 courses) of courses within the Bachelor of Human Services - Police Studies degree (Completed credit courses at a post-secondary institution at the degree level with a grade of 60% or better)
Completed 2 yr. Police Foundations (PFP) or Law and Security Administration (LASA) diploma	Currently employed or retired police member at the rank of first class constable or higher	Prior Learning Assessment and Recognition (PLAR) and Exemptions <i>As per Georgian College Academic Calendar</i>	Up to a maximum of 75% (30 courses) of courses within the Bachelor of Human Services - Police Studies degree (Completed credit courses at a post-secondary institution at the diploma level with a grade of 70% or better)
Completed 2 yr. Police Foundations (PFP) or Law and Security Administration (LASA) diploma and Completed some degree credits	Currently employed or retired police member at the rank of first class constable or higher	Prior Learning Assessment and Recognition (PLAR) and Exemptions <i>As per Georgian College Academic Calendar</i>	Up to a maximum of 75% (30 courses) of courses within the Bachelor of Human Services - Police Studies degree (Completed credit courses at a post-secondary institution at the diploma level with a grade of 70% or better and a grade of 60% or better in each of the degree level credits)

“Exemption” Process Already in Place at Georgian

The following model demonstrates how PLAR and “Exemption”/transfer processes are interrelated.

Transfer of Academic Credit (Exemption)	Prior Learning Assessment Recognition (PLAR)
Involves examination of previous educational credentials presented by the student in the form of a Transcript and Course Outlines.	Involves Assessment and Evaluation of actual learning achievements.
Focus of Assessment is on Equivalency.	Focus of assessment is on Evaluation of Learning using a variety of techniques.
Role of Assessor <ul style="list-style-type: none"> • Verify the authenticity/validity of the credential(s) – involves course review • Determine the degree of equivalency to the learning outcomes required by the course/program for which “exemption” is being sought • Recommend or deny “Exemption” and/or “Advanced Standing” 	Role of Assessor <ul style="list-style-type: none"> • Measure the nature and extent of learning • Evaluate it against standards for credit (critical learning outcomes of the courses for which credit is being sought) • Recommend or deny “credit” (transcription designation to be decided by the Ministry of Education & Training)
Student Role To gather and submit current transcript, outlines and other documents requested by assessor (where applicable).	Student Role To present Learning Outcomes based on experiences through process requested by Assessors: <ul style="list-style-type: none"> • Portfolio <ul style="list-style-type: none"> • Defining learning • Articulating learning outcomes • Supporting documents • Challenge Process <ul style="list-style-type: none"> • Written • Oral • Performance, etc.
Transcription: Recognition of Transfer “Exemption” – waiver of obligation to complete a required course within a program of study on the basis of previous educational credit.	Transcription: Recognition of Achievement “A transcription designation for PLAR is forthcoming from the Ministry”.
“Advanced Standing”	
Permission to directly enter a program of study at an advanced level on the basis of previous educational credit	
Value: <ul style="list-style-type: none"> • Shortens a program • Provides recognition of learning within a program 	Value: <ul style="list-style-type: none"> • Provides recognition of learning • Shortens a program • Provides a transferable credit

CONSENT TO RELEASE AND EXCHANGE INFORMATION

IF you would like a member of the Georgian College staff to communicate or release your personal information to someone outside of the organization please indicate your consent below. Please note that this release of information is entirely optional and voluntary.

First Name:	Last Name:
Student # (if applicable):	

Georgian College is compliant with the Freedom of Information and Protection of Privacy Act, 1990 (FIPPA), and endeavours to protect your information in accordance with this law. The personal information requested on this form is collected under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, 2002 and in accordance with Sections 38(2) and 41(1) of FIPPA. The information provided will not be used for any purposes other than to facilitate the release of information that you consent to. **Consent will be in place for one year from date below, but may be revoked in writing at any time. In no way does revoking this consent affect the delivery of services to you.** In every instance where information is shared, your contact will require specific and detailed instructions on what information can be shared.

Pursuant to FIPPA section 21(1)(a), I **consent to the release and exchange of personal information by Office of the Registrar staff with the individual(s) named below:**

Name(s)	Relationship to Student or Signatory	Nature of information to be released or exchanged
		I hereby authorize Georgian College to release information pertaining to the following (please check): <input type="checkbox"/> application <input type="checkbox"/> financial <input type="checkbox"/> registration <input type="checkbox"/> courses/grades <input type="checkbox"/> other (please specify): _____

Signature: _____

Date: _____ (mm/dd/yyyy) Signature of Witness: _____

revised: May 16, 2016

If you have any questions about how your personal information will be collected, used or shared, please contact the Georgian College Access and Privacy Consultant at 705-728-1968 ext. 5770 or accessprivacy@georgiancollege.ca

Police Member Completion
Program Graduation Requirements Tracking Sheet

Course Code	Course Name	Grade	Date Completed
POLC1000	Introduction to Police Studies	PLAR	
POLC1001	Communications for Policing	PLAR	
POLC1002	Canadian Criminal Justice	PLAR	
POLC1003	Youth and the Law	PLAR	
POLC1004	Introduction to Criminal Law	PLAR	
POLC1005	Human Kinetics for Policing	PLAR	
POLC1006	Interpersonal and Cross Cultural Communications	PLAR	
POLC1007	Sociology for Policing	PLAR	
POLC2000	Police Studies: Advanced Perspectives	PLAR	
POLC2001	Diversity in Policing	PLAR	
POLC2002	Research Methods for Policing	PLAR	
POLC2003	Police Powers	PLAR	
POLC2004	Community Policing	PLAR	
POLC2005	Criminal Law: Advanced Procedures	PLAR	
POLC2006	Provincial Offences	PLAR	
POLC2007	Psychology for Policing	PLAR	
POLC3000	Contemporary Issues in Criminology		
POLC3001	Rules of Evidence	PLAR	
POLC3002	Interviewing: Practices/Process/Techniques	PLAR	
POLC3003	Forensic Science		
POLC3004	Principles in Traffic Law	PLAR	
POLC3005	Document Preparation and Presentation for Policing	PLAR	
POLC3006	Investigation and Evidence		
POLC4000	Ethics in Policing		
POLC4001	Professional Standards in Policing		
POLC4002	Ergonomics and Wellness Issues for Policing		
POLC4003	Major Incident Command and Negotiating Skills		
POLC4004	Public and Media Relations		
POLC4005	Human Resource Management in Policing		

Course Code	Course Name	Grade	Date Completed
Select 3 courses from the Special Topics in Policing Pool:			
POLC4006	Forensic Science: Advanced Techniques and Applications		
POLC4007	Contemporary Social Movements		
POLC4008	Organized Crime		
POLC4009	Policing in Cyberspace: Trends and Issues		
POLC4010	Forensic Accounting: Advanced Techniques & Applications		
POLC4011	Police Governance		
POLC4012	Victimology		
POLC4013	Community Policing: Advanced Perspectives		
8 Liberal Arts			
Liberal Art codes: HUMA, Humanities; SOSC Social Science; SCEN Science; PSYC, Psychology; INTS Interdisciplinary Studies; SOCI, Sociology			
INTS 1002	Multidisciplinary Research		
	At least one survey level course: Introduction to Humanities (HUMA 1012), Introduction to Sociology (SOCI 1000), Introduction to Psychology (PSYC 1000) OR Exemption in HUMA 9100/SOSC 9100 <i>Recommended for PFPR students :</i> <i>Introduction to Sociology 1000 (SOCI1000)</i>		
	Liberal Arts - HUMA, SOSC, SCEN, PSYC , INTS or SOCI <i>Recommended for PFPR students :</i> <i>Introduction to Psychology (PSYC1000)</i>		
	Liberal Arts - HUMA, SOSC, SCEN, PSYC , INTS or SOCI <i>Recommended for PFPR students :</i> <i>Introduction to Psychology 2 (PSYC 1001)</i>		
	Liberal Arts - HUMA, SOSC, SCEN, PSYC , INTS or SOCI		
	Liberal Arts - HUMA, SOSC, SCEN, PSYC , INTS or SOCI		
	Liberal Arts – Year 3 Level		
INTS	Liberal Arts – Year 4 Level Interdisciplinary		
COOP 1018	Co-op Placement #1	PLAR	
COOP 2015	Co-op Placement #2		

It is our pleasure to assist you in your academic pathway at Georgian college.

For your convenience our contact information is as follows:

Heather Ummels	Heather.ummels@georgiancollege.ca	705.325.2740 ext. 1844
Carly Munro	Carly.munro@georgiancollege.ca	705.325.2740 ext. 3541
Rita Kolpak	Rita.kolpak@georgiancollege.ca	705.728.1968 ext. 1633
Cathy Empie	Cathy.empie@georgiancollege.ca	705.325.2740 ext. 3533 Or 705.722.1511