Program: Dental Assistant
Intake: Fall 2016 Winter 2017

Clinical Permit Placement Document

This document is intended to be your record of all requirements (which may include but are not limited to immunizations, HCP CPR & FA, and vulnerable sector screen (VSS) that you must complete to be eligible to go to clinical placement environments. Requirements for your program will vary from semester to semester – it is your responsibility to ensure that you meet all requirements at the time that they are required. If you do not complete your permit, you will not be eligible to attend placements and will be at risk for failing your clinical placement course. If you have questions about these requirements, please contact your program coordinator.

Permit Items

The permit consists of two broad sets of requirements: immunizations and miscellaneous items. Immunizations includes measles, mumps, rubella, varicella and hepatitis B (each requiring serology as proof of meeting the requirement) and diphtheria, tetanus, pertussis, polio and influenza (each requiring documentation of vaccination by a health care provider (HCP). Miscellaneous items include CPR, First Aid and Mask Fit Testing (each requiring documentation of having completed testing or training), Vulnerable Sector Screens (VSS) and police checks, and tuberculin (TB) testing (negative reading following exposure to tuberculin as proof of meeting the requirement). The elements of proof plus a brief description of each item can be found at the end of the permit document.

Process

For requirements related to immunization requirements and TB testing, please present this document to your health care provider. Depending on your personal circumstances, your health care provider may be able to confirm that you have completed immunizations required for your permit or authorize serology as required. Your health care provider will document what they can with respect to immunizations or serology and then sign your permit. **For HCP CPR and FA** , you will receive a card indicating you have completed appropriate training or testing. **For Vulnerable Sector Screens (VSS) and Police Checks**, you will have to submit a request to your home police detachment for the placement requirement taking place in semester 3 (request forms are available at Georgian during semester 2). Services can take several weeks to complete the request. Your VSS is considered to be valid for 6 months so please plan carefully.

Please submit your documents through the web portal (**https://studentpermits.georgiancollege.ca/**) or bring them to the permit checkers at the times designated each semester. **We will be doing permit checking between semesters, during weeks 1, 7 and 14 and will accept documents uploaded through the web at any time. The portal is secure and is checked every day for documents.** The role of the permit checkers is to verify that your documentation (cards, immunization records, serology etc) supports that you have completed the requirements on your permit.

Confirmation of Eligibility: Once all of your requirements have been verified by our permit checkers, you can print a letter stating that you are eligible to attend placement. When you attend your clinical placement, please be prepared to show your letter, your completed permit and supporting documentation, if requested, by your clinical teacher. If an item will expire during the last two weeks of a placement, it will be considered to be good for the duration of that placement only. Please plan ahead as much as possible and remember that it is your responsibility to complete the permit. We will send you reminders but it is your responsibility to complete your permit on time.

Georgian

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Name: _____ SID: _____

To be completed prior to week 8 of semester 1

Immunization	Evidence	Date Completed*	Name and Signature of HCP**	Expiry Date
Measles	Serology			None
Mumps	Serology			None
Rubella	Serology			None
Diphtheria	Documentation			None
Tetanus	Documentation			Post 10 yrs, booster required
Pertussis	Documentation			None
Polio	Documentation			None
Varicella	Serology			None
Hepatitis B	Serology			None
Influenza* **	Documentation		NA	one year

*Date of last vaccination of series or serology testing
**Name and Signature once, then initials if same HCP for each item
***Vaccine usually available if Fall; vaccination is encouraged but not required

To be completed prior to week 8 of semester 1

Item	Proof	Date Completed*	Details	Expiry Date
CPR (HCP)	Documentation		Trainer:	One year
First Aid	Documentation		Trainer:	Three years

*Date Completed is the day the certification / sizing / search was completed.

To be completed prior to week 8 of semester 1

Item	Proof	Date Completed	Reading	Expiry Date
TB Test	Documentation	Step 1 Step 2 Chest x-ray	_____ mm _____ mm Normal ____	One year Two years

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To be completed prior to the beginning of semester 3

Item	Proof	Date Completed*	Details	Expiry Date
VSS	Documentation		Negative: ___ Positive: ___	6 months

*Date Completed is the day the certification / sizing / search was completed.

Details Regarding Clinical Placement Permit Requirements and Elements of Proof

Immunizations for Infectious Diseases

Georgian College follows the recommendations set out in the Canadian Immunization Guide presented on the Public Health Canada webpage. Your health care provider is the best person to see to confirm your immunization status. To attend a clinical placement in our own clinics or with a clinical partner, you must meet the requirements set out below unless there is a medical or religious reason that prevents you from doing so. If you have not met these requirements, you may not be able to attend placements.

1. **Measles** – Measles is a viral disease that causes a rash, high fever, cough, runny nose and can lead to pneumonia, middle ear infection, hearing loss, encephalitis, brain damage and death. **Serology is required to prove immunity to measles. Proof of immunity is required for the CPP and for placement.**
2. **Mumps** – Mumps is a viral disease that causes fever, headaches, earaches, painful swelling of glands in mouth and neck and can lead to deafness, encephalitis, swelling of gonads (possibly leading to sterility). **Serology is required to prove immunity to mumps. Proof of immunity is required for the CPP and for placement.**
3. **Rubella** – Rubella is a viral disease that causes fever, rash, swelling of the glands in the neck and painful swelling in joints, bruising and bleeding. During pregnancy, it can be very dangerous to the unborn child. **Serology is required to prove immunity to rubella. Proof of immunity is required for the CPP and for placement.**
4. **Diphtheria** – Diphtheria is a bacterial infection that can cause breathing problems, heart failure, paralysis and death. **Proof of vaccination (ie history of vaccination verified by HCP) is required for CPP and for placement.**
5. **Tetanus** – Tetanus is caused by bacteria which can infect wounds leading to painful muscle spasms, breathing failure and death. **Proof of vaccination (ie history of vaccination verified by HCP) is required for CPP and for placement plus proof of booster if last vaccine was more than 10 years ago.**
6. **Pertussis** – Pertussis is caused by a bacterial infection with whooping inspirations and coughing followed by vomiting. People with untreated pertussis are most common source for infection of unimmunized or partially immunized infants. **Proof of vaccination (ie history of vaccination verified by HCP) is required for CPP and for placement**.
7. **Polio** – Polio is caused by a virus that infects neurons in the spinal cord causing paralysis and inflammation of the brain leading to death. **Proof of vaccination (ie history of vaccination verified by HCP) is required for CPP and for placement.**
8. **Varicella** – Varicella is a virus that can cause scarring of the skin due to infections, pneumonia, brain inflammation and death. It is associated with chicken pox and shingles. **Serology is required to prove immunity to Varicella*. Proof of immunity is required for the CPP and for placement.**
9. **Hepatitis B** – Hepatitis B is a viral infection of the liver that can cause liver failure and liver cancer. **Serology is required to prove immunity to Hepatitis B*. Proof of immunity is required for the CPP and for placement.** *If you are sure that you have received a complete series of Hep B vaccinations (usually delivered as a series in Grade 7 in Ontario), seek out serological testing for proof of immunity. If bloodwork shows that you are not immune, arrange a second series of Hep B vaccines and repeat serological

testing. If you are still not showing immunity, you may be a "non-responder". In this case, you can still attend placement. If you have never received a Hep B vaccination, arrange to have a series completed and then serology.

10. **Influenza** – Influenza is a viral infection of the nose, throat and lungs that can cause cough, high fever, chills, headaches and muscle pain. Flu vaccines are typically available beginning in October. Most agencies require that students are vaccinated against influenza. We encourage students to protect themselves with annual influenza vaccination but it is not required for placements within Georgian's Oral Health Clinic. **Please note that if there is an influenza outbreak and you have not been immunized, you may be prevented from attending clinical placements at Georgian.**

Miscellaneous Items

1. **CPR / FA** – CPR training must be at the Health Care Provider (HCP) level and First Aid should be Standard First Aid. **A dated card provided by the certified trainer is proof that the requirement has been met.** CPR must be updated every year for most programs.
2. **VSS** – A vulnerable sector screen is a police check that searches multiple databases for charges and / or offences including pardoned sexual offences. **A negative VSS report with the stamp of the detachment performing the check is proof that requirement has been met.** A positive VSS (with a "hit") may prevent you from attending placement sites both on campus and off campus as our clinical partners have become very reluctant to consider taking students with hits with positive VSS.
3. **Mask Fit Testing** – To attend many clinical placements, students must complete a formal fitting process for an N95 (or similar) mask. **A card provided by the fitter is proof that the requirement has been met.** Mask Fit Tests are typically valid for two years.
4. **TB Tests** – Tuberculosis is a mycobacterial infection that affects the lungs and typically manifests when the immune system has been weakened. For the first TB test check, students must complete a two-step process* where steps are typically done 7 – 28 days apart. For the second TB test check, a one-step only is required. **A negative skin response as read by a HCP or a normal chest x-ray** following a positive skin response is proof that the requirement has been met.** * If you have already had a documented two-step test, a one-step test is sufficient to meet the standards of the first TB test check. ** if your x-ray is normal, it should not be repeated again for two years.

It is an academic offence to forge or fabricate any information on this permit. If you are caught forging or fabricating any of your documents, you may be expelled from the program.

If you have questions about your permit, please contact your program coordinator.