

# Welcome to Georgian College

International student handbook
Barrie campus

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# **WELCOME**

Welcome to Georgian! You'll be joined by almost 900 international students from 52 countries who, like you, chose to study at Georgian. I'm delighted you're here and confident you can look forward to an extraordinary and lifechanging experience while you are in Canada.

From high quality work placements and cutting-edge curriculum, to applied research projects and opportunities to make a difference in the community, we've got the programs you need to exceed your goals. We also offer everything you need to enjoy your college experience: exciting events, great student services and a friendly, inclusive environment.

I know it won't always be easy being far away from home, but we're here for you every step of the way with career advice, learning strategies, personal and academic counselling, financial aid options and more. Don't hesitate to talk to our knowledgeable faculty and staff if you have any questions or concerns.

I also encourage you to take the time to get to know and share your experiences with our Canadian students. There's a lot they can learn from you – and a lot they can share with you too about Georgian and life in Canada.

I look forward to seeing you on campus.

MaryLynn West-Moynes
President and CEO



# GEORGIAN COLLEGE - BARRIE CAMPUS

Georgian College is a community college funded by the province of Ontario, offering more than 125 career-focused programs, including a variety of diplomas and graduate certificates, in disciplines such as Engineering Technology, Health and Wellness, Arts, Business and Computer, Automotive, Aviation and Tourism studies.

As Ontario's first co-op education college, Georgian has become well known for providing industry with highly skilled graduates. Students alternate academic semesters with paid work terms that directly relate to their area of study. Co-op terms are normally four months in length.

Home to the one-of-a-kind University Partnership Centre, Georgian also offers its own **degrees, as well as an array of undergraduate** and **graduate degrees** and an ever-growing number of **transfer credit options** and **articulation agreements** with partner institutions around the world. This allows our students to complete their diploma at Georgian before moving onto university where an undergraduate bachelor's degree can be obtained in one or two additional years.

We encourage our students to get the most out of their Canadian college experience. Along with excellent support services to help international students make the transition to Canadian life, our students can also take advantage of our on-campus residence, state-of-the-art technology, fitness facilities, sports teams, restaurants, bookstore and so much more.

Learn more about us at www.georgiancollege.ca.



### **Georgian College virtual tour**

Want to show off Georgian College to your friends and family back home? The Georgian College virtual tour allows viewers to see many main areas of the college while providing great information. Click the "Take a tour" button on the International Centre website or go directly to this link to start your tour:

www.georgiancollege.ca/360tour

# INTERNATIONAL CENTRE STAFF - BARRIE CAMPUS

Not sure who to speak to when you have questions? Here's a list of our International Centre staff. We are here to help you every step of the way!

### **Bea Collins**

International Student Advisor bea.collins@georgiancollege.ca

Ext. 1219

### Jenna Hubbert

International Student Services Officer jenna.hubbert@georgiancollege.ca

Ext. 1342

### **Leslie Palson**

Director of International Education leslie.palson@georgiancollege.ca

Ext. 1366

### **Madeline Anderson**

International Recruitment and Partnership Assistant madeline.anderson@georgiancollege.ca

Ext. 1247

### **Marina Tomchak**

International Housing Co-ordinator marina.tomchak@georgiancollege.ca

Ext. 1357 or 1392

### **Tamara Fisher-Cullen**

English for Academic Purposes (EAP) Co-ordinator tamara.fisher-cullen@georgiancollege.ca

Ext. 1216

### **Leanne Power**

International Office Clerk leanne.power@georgiancollege.ca

Ext. 1218

### Lily Li

Regional Manager: East Asia lily.li@georgiancollege.ca

Ext. 1849

### Gabriela Facchini

Regional Manager: Latin America gabriela.facchini@georgiancollege.ca

Ext. 1810

### Samina Kuwajerwala

Regional Manager: South Asia, Middle East, Africa samina.kuwajerwala@georgiancollege.ca

Ext. 1282

### **Nancy Blain**

Counsellor

nancy.blain@georgiancollege.ca

Ext. 1229

### **Cindy Mutchler**

Associate Registrar, Admissions, Office of the

Registrar

Cindy.mutchler@georgiancollege.ca

Ext. 5820

### **Paige Gannon**

International Admissions and Registration Officer

paige.gannon@georgiancollege.ca

Ext. 5820

### Allison Papenhuyzen

International Information Officer allison.papenhuyzen@georgiancollege.ca

Ext. 5820

### **Cheryl Lightheart**

International Admissions and Registration Officer cheryl.lightheart@georgiancollege.on.ca

Ext. 1733

### Joanne Foxton

International Co-op Consultant joanne.foxton@georgiancollege.ca Ext. 1042

### Guisselle MejaLobo

International Clerk- Office of the Registrar guisselle.MejiaLobo@GeorgianCollege.ca Ext. 1890

### **Domenic Parisi**

International Student Services Assistant domenic.parisi@georgiancollege.ca Ext. 1232

# FREQUENTLY ASKED QUESTIONS

### Q: Are students or visitors allowed to work in Canada?

**A:** Students and visitors are allowed to work in Canada only if they have authorization. For detailed information, please visit www.cic.gc.ca or meet with Bea Collins in the International Centre

### Q: Can international students study part-time?

**A:** Immigration Canada is very strict about its policy regarding full-time status. All international students must be in full-time attendance (the exception is a graduating semester – one time only).

### Q: What is Georgian's holiday closure schedule?

A: Georgian College is open most weekdays during the year (except the Christmas break).

- National holidays occur on the first Monday of July, August and September
- Thanksgiving is celebrated in early October
- Christmas is celebrated Dec. 25
- Boxing Day is Dec. 26
- Jan. 1 (New Year's Day) is a holiday
- Christian Good Friday and Easter Sunday are in April
- The third Monday in May is a celebration of the Queen's birthday

You can see the full college schedule on our website, search for Important Dates.

### Q: Can I register and then pay my fees late?

**A:** No. All students must pay their fees before registration can take place. Immigration Canada will not process documents or consider you "officially registered" until all fees are paid. If your payment is late, you will be charged a late fee of \$65 and you might have fewer selections when it comes to choosing courses. All fees for the term are due by the last day of the first month of the semester (e.g., Sept. 30, Jan. 31, May 30). After that date, if you have fees outstanding, a late fee of \$500 will be added to your account.

### Q: Should students attend co-operative education courses?

**A:** Yes, it is very important to attend all co-operative education courses. These courses are especially important for international students because co-operative education courses teach you what to expect on your co-op placement and how to deal with difficult work situations.

### Q: Do quizzes and quick tests count toward final grades?

A: Yes, most instructors count all assignments and evaluations toward final grades.

### Q: Who do I contact if I want to make changes to my program of study?

**A:** It is very important to meet with the co-ordinator of your program before you make any changes. You may also want to check with the international student advisor as there may be Immigration Canada implications that must be considered when students go out of program sequence.

# STAY CONNECTED ONLINE

### Facebook

Join us by "liking" the Georgian College International Centre Facebook page. Connect with other international students and receive updates on trips and activities.



### **Twitter**

Stay up-to-date on important information, upcoming events and activities through Twitter. Follow @GCISABarrie today to stay current with the Georgian College International Centre.

# WHERE DO I GO IF?

Question	Campus service	Location of service
Having problems, concerns, or issues with academics	Program co-ordinator	Academic department area
Questions about SAC insurance	SAC	Graham Bull, B119
Need a space for prayer	Inter-faith room	B216A
Laptop or digital camera rental for school project	Media Services	Lower level of E Building
Printing and copying services	Grenville Printing	Lower level of E Building
Not feeling well (non-emergency situation)	Nurse practitioner	Book appointment @ Student Success (B110)

Question	Campus service	Location of service	
		to see the Nurse Practitioner	
Where to get a parking pass	Parking office	C Building (beside Welcome Centre) or online	
Lost items	Welcome Centre or customer service in the library	Security, E lower level	
Find an ATM	Welcome Centre	Welcome Centre, C131	
Feeling homesick or finding it challenging adjusting to Canada	International counsellor	Counselling Services, B110	
Having problems, concerns or issues with faculty	International counsellor	Counselling Services, B110	
Require assistance with learning or physical challenges	Confidential services/hardware and software solutions	Disability Services, B110 Adaptive Technology, B110	
Want to participate in weekend events with other international students	International Centre	International Centre, C279	
Need help finding housing	International housing co- ordinator	International Centre, C279	
Questions about Guard.Me health Insurance	International student services officer	International Centre, C279	
Understand college policies, procedures, need help with permits or visas, need guidance with personal or academic issues	International student advisor	International Centre, C279	
Where to go if I don't know where to go or I have any questions	International Centre	International Centre, C279	
Where to shop for clothing	International Centre	International Centre, C279	
Where to find grocery stores	International Centre	International Centre, C279	
Where to open a bank account	International Centre	International Centre, C279	
How to get around Barrie	International Centre	International Centre, C279	
Want to stay active or join varsity teams	Athletic and Fitness Centre	J Building	
Want peer advice	Peer mentoring	K205	
Not sure how to write a report or essay	Writing Centre	Library, K110	

Question	Campus service	Location of service	
Cannot find research for a paper	Reference desk	Library, K110	
Experiencing difficulty with program subject work	Knowledge hubs	Library, K110	
Having trouble with math	Math Centre	Library, K110	
Need training or have a question about Microsoft Word, PowerPoint or Excel	Technical services desk	Library, K110	
Require assistance in accessing college resources such as Blackboard and Banner	Technical services desk	Library, K110	
Emergency health issue	Hospital	Royal Victoria Hospital (RVH)	
Want to take part in social events and	Students Administrative	SAC, J Building	
meet new friends (from all countries including Canada)	Council (SAC) or International Centre	International Centre, C279	
Experiencing difficulty finding a co-op or work placement	Co-op and Career Services	Student Success, B110	
Having problems managing or organizing studies	Academic Success Centre	Student Success, B110	
Wanting someone to look over a cover letter and resume	Co-op and Career Services	Student Success, B110	

# **LEARNING SUPPORT**

# Career and Student Success Centre (B110)

- International student counsellor can assist with career, academic and personal counseling (by appointment)
- Disability services
- Career services
- Co-op/internship and career services
- Testing services
- Not happy with your grades? Learning strategists can help!

Visit: <a href="http://www.georgiancollege.ca/student-services/co-op-and-career-services/">http://www.georgiancollege.ca/student-services/co-op-and-career-services/</a>

# First Year Experience (B115)

Visit the First Year Experience office to ask questions, get help with obtaining a locker, purchasing books, finding classes, going on a tour and more!

# Credit Transfer Centre (C170, inside the Office of the Registrar)

Your past courses and learning/life/work experience could be used toward course exemptions in your program or for continuing your education in Canada or abroad.

Talk with Credit Transfer Centre staff if:

- You have attended another college or university
- You have life or work experience related to your Georgian program
- You want to take a course at another school and use it for your Georgian program
- You are in a Georgian diploma program and want a degree

# Office of the Registrar (C170)

Responsible for admissions, fees, registration, student records, timetabling, student financial programs and certification for graduation purposes. Students who require information about programs, fees, refunds, program transfers, requests for prior learning assessment recognition as well as Second Career opportunities, exemptions or advanced standing, program or course withdrawals, transcripts, grade information, convocation requirements or online service, should contact the Office of Registrar at 705.728-1968, ext. 5820 or reginternational@georgiancollege.ca.

# Peer mentoring

- Senior students helping first-semester students
- Provides students with a sense of community, helps new students adapt to college life
- Develops problem solving, time management, critical thinking and communication skills
- Provides leadership opportunities
- Contact Cynthia Riley for more information at ext. 6051 or email peermentoring@georgiancollege.ca

### Sadlon Centre for Health and Wellness

The largest academic expansion in Georgian College history, the Sadlon Centre for Health and Wellness is a 172,000-square-foot facility at the Barrie Campus. All teaching and learning in the classrooms, labs and clinics, support interprofessional education, allowing students from a variety of health programs to work together on client care.

The state-of-the-art facility features community health clinics such as speech, language and hearing services, oral health, massage therapy, vision, esthetics, and a Nurse Practitioner-Led clinic. These clinics provide students with the opportunity to gain hands-on experience while providing much-needed health care support to the community.

# Library

Fall/winter hours: Monday-Thursday: 7:30 a.m. - 11 p.m.

Friday: 7:30 a.m. – 7 p.m. Saturday: 10 a.m. – 5 p.m. Sunday: 1 p.m. – 8 p.m.

# Learning services

### Writing Help: Writing Centre (Barrie, Orillia, Owen Sound, Orangeville)

- Drop in or book a 30 minute appointment
- •Get help with essay writing, thesis development, APA or MLA
- •Learn how to proofread
- •Bring your assignment in progress and class materials
- Book an appointment in K112 (the library) or by calling extension 1144 in Barrie
- •In Orillia and Owen Sound, visit the library to book an appointment

### Math Centre (Barrie, Owen Sound)

- Drop in for help with your math courses
- •Get help with calculators, formulas, word problems and more!
- Bring your assignment in progress and class materials
- •Book an appointment in K112 (the library) or by calling extension 1305 in Barrie
- •In Owen Sound, visit the library to book an appointment

### Knowledge Hubs (Barrie, Orilia, Owen Sound, Midland and Orangeville)

- Drop in for help in Business, Engineering, and Liberal Arts courses
- Bring your assignment in progress and class materials

### One-to-One Tutors (Barrie, Orillia, Owen Sound)

• For information about one-on-one tutoring in a specific course, make an appointment with the Peer Services Advisor

### Academic Success Centre (Barrie, Orillia, Owen Sound)

- •Learn how to improve your grades. Meet with Learning Strategists one-to-one
- Help with time and task management, test-taking, study skills, math or writing
- •Book an appointment in K112 (the library) or by calling extension 1305 in Barrie
- •In Orillia, book an appointment in A200. The office is located in A210.
- •In Owen Sound, visit the Student Success Office

### Computer Help Centre

• For help with Microsoft Office programs, book an appointment with a co-op student at Click On (the desk in the middle of the Library)

### Research Help Centre

- For help with research skills, including our online datebases, finding source material and help with catalogues, visit the library staff at the centre desk in the Library
- •Instant message for research help. Click on "Ask Us!" on http://library.georgianc.on.ca

Check schedules and locations for your campus at http://libguides.georgianc.on.ca/learning centres

# **CAMPUS SERVICES**

### Media services

- Provides the equipment and the expertise to make your presentations sparkle
- Audio-visual equipment including 35mm cameras and camcorders (available for assignments)
- Laptops and multi-media projectors available to borrow
- Located in E009

# Books, supplies, printing services

**Bear Essentials** (K105) offers a selection of clothing, technology, snacks, art supplies, stationery, giftware, stamps, bus passes, phone cards and specialty items such as rings and diploma frames. Daily textbook buyback, and rental returns can also be processed here.

At the **Depot** (K117/119), students can pick up their course materials including new, used, digital or rental textbooks, kits and uniforms. The Depot also offers computer repairs and service, textbook buyback, rental textbook returns, name badge ordering, and special order pick up.

Please visit www.georgianstores.com for hours.

### **Grenville Printing (E010)**

- Offers a variety of printing and photocopying services
- Cards for photocopying may be purchased at the library

# Campus food services

- College Court (main cafeteria): Second floor, C Building
- Tim Hortons: Second floor, C Building and first floor, M Building
- Subway: Second floor, C Building
- First Class Café: Second floor, J Building
- The Last Class Bar & Grill: First floor, J Building
- Georgian Dining Room (reservations preferred): First floor, E Building
- Bun on the Run: E109, first floor, E Building
- www.dineoncampus.ca/georgian

### Athletics and Fitness Centre

- Offers comprehensive free weight area
- Cardiovascular training area with treadmills, stationary bikes, elliptical trainers and more
- Get a membership for only \$35 per semester
- All classes in the gym are free with a membership (yoga classes, spin class, athletic drills, and more)
- Use of the gymnasium, ping pong table and running track is included in your tuition
- www.georgiancollege.ca/campus-life/athletics/fitness-centres

# Students Administrative Council (SAC)

- Students elected to represent ALL students within Georgian
- Organize fun events, concerts, and trips for the students
- Offer services like health insurance, grad portraits, and March break trip programs
- Offer a variety of employment and volunteer opportunities for students
- www.georgiancollege.ca/sac

# HOUSING/HOMESTAY

Georgian College offers a number of accommodation choices to students:

- 1. Homestay with meals
- 2. Homestay without meals
- 3. Renting a room privately
- 4. Residence

### Homestay

### Full Homestay with a family (\$750 per month)

- You can expect to have dinner with your Homestay host (at least four times a week) and learn about Canadian foods
- You may have to prepare your own breakfast and lunch
- If there is special food you like, you may be required to purchase it yourself

### Shared Homestay with a family (\$500 per month)

- You will be responsible for purchasing your own food and preparing your own meals
- The Homestay host will give you access to the kitchen and space to put food in the fridge, cupboards etc.

If you require a vegetarian diet, you are best to choose option 2 so that you can purchase your own food and prepare your own meals.

The Homestay option gives priority to new students arriving for the first time. The International Centre will try to make the most suitable arrangements, however we cannot guarantee that all student preferences will be met.

Payment is exchanged between the Homestay host and student. You will be expected to pay first and last month's rent when you arrive. Your last month's rent is used as a deposit. You are expected to make another payment after the first month. You should be prepared to arrive in Canada with three months' payment for your first two months. Payment must be made in Canadian dollars.

- Full Homestay: you must pay \$1,500 upon arrival
- Shared Homestay: you must pay \$1,000 upon arrival

You are required to stay in Homestay for a minimum of two months and to provide 30 days' notice to the host before you leave. Notice must be given at the beginning of the rent period. If you do not complete a minimum of two months' stay or give 30 days' notice before you leave your Homestay, no refund will be available.

### **General rules and guidelines for Homestay:**

- Most Canadian families have either young children or pets and do not allow smoking in the home.
- You should ask about any general rules at your Homestay home. Remember that you are a guest and you should treat the home as you treat your own.

- A good rule to follow is that when you are finished in a room, you should leave it a little cleaner than you found it.
- The bathroom: It is common to share a bathroom with others in a Canadian family. Please be considerate of the time used. Take brief showers, clean up after yourself and hang towels to dry.
- House guests: If you wish to invite a guest to your Homestay, you MUST request permission from your host family in advance. Guests are NOT permitted to sleep overnight at your Homestay.
- Basic internet connection: The internet connection is for educational purposes and reasonable communication with friends or family, not for downloading.

For more information, visit www.georgiancollege.ca/international/student-services/ and look for Homestay under the Housing tab. You may also contact us at homestayprogram@georgiancollege.ca or ext. 1392.

### Residence

Georgian College's Barrie Campus residence provides not only student accommodations, but also an environment where students can make friends, get involved, grow and develop. Most residence suites accommodate two students (except the four three-bedroom suites) with each student having a private bedroom. The Georgian College Barrie residence is professionally managed by Campus Living Centres. Learn more at www.georgiancollege.ca/residence.

### Off-campus housing

If you prefer finding accommodations on your own, visit www.Places4Students.com, a company that specializes in providing Off-Campus Housing solutions for postsecondary students. This service is free for all students to use as an effective method of finding a place to live off-campus. Landlords can list properties at rates that are very competitive and less than most other mediums of advertising. Please note that Georgian College has not verified and is not otherwise responsible for the accuracy of the information listed or for any liability of any kind relating to or arising out of the information or any use of the information

### Temporary accommodation

If you are looking for off-campus housing, you may want to consider booking a room at a hotel for a night or two to give you the chance to view some properties. Georgian College has a student rate with three hotels in Barrie. You can find the hotel contact information by visiting the Temporary accommodation section at www.georgiancollege.ca/international/student-services.

### Tenant's insurance

Tenant's insurance is for individuals renting from a property owner. This form of insurance covers you for a certain amount if any damage occurs to your personal belongings (e.g., fire, earthquake or other natural disaster). This form of insurance is not required, however it is helpful as replacing items that have been damaged can be extremely costly. For more information about tenant's insurance, please visit www.ibc.ca/en/home\_insurance/tenant\_insurance.

# ACADEMIC POLICIES AND PROCEDURES

Georgian College has policies and procedures in place to ensure that all rights and responsibilities of students, staff and faculty are respected. These policies and procedures are discussed at all orientation sessions and reinforced during the academic year. There are severe academic consequences for academic dishonesty and misconduct (plagiarism, cheating, etc.) and formal systems are in place to calculate semester-weighted averages that are used to

determine student program promotional status. If you require further information, please schedule an appointment with the international counsellor; you can book an appointment at the Student Success office. For more information about the academic policies, please visit www.georgiancollege.ca/admissions/policies-procedures.

### **Plagiarism**

Plagiarism is the representation of the words or ideas of another as one's own in any academic work. To avoid plagiarism, every direct quotation must be identified and properly cited in the text or as noted in Cites and Sources, Georgian College's guide to the APA style of documentation.

### Cheating

Cheating is the use of inappropriate, restricted or unacknowledged materials, information or aids in any academic work. The use of books, notes, calculators and conversation with others is restricted or forbidden in many instances of academic work and their use constitutes cheating.

### Penalties for academic misconduct

If a student commits an act of academic misconduct, the penalties are severe and potentially ruinous to an individual's academic career. Academic misconduct may lead to a student losing a course credit (which may postpone graduation) or the student may even be expelled.

# AWARDS AND SCHOLARSHIPS

A number of awards and scholarships are available to Georgian international students. They have varied eligibility requirements. Please visit <a href="https://www.georgiancollege.ca/student-services/awards">www.georgiancollege.ca/student-services/awards</a> or contact the Awards office (E200) for more information.

Awards available to international students:

- Bruce Hill International Awards: Two awards valued at \$550 each (#50483)
- EAP Graduate Award: Seven awards valued at \$1000 each (#50761)
- International Education and Training Entrance Scholarships: Ten awards valued at \$500 each (#50762)
- International Student Services Award: One award valued at \$500 (#50799)

To search for awards, please visit the following link: www.georgiancollege.ca/awards/. You will then need to click on international student from the list next to Awards to open. To view open awards (awards open to all programs) check the box marked YES next to Show Awards Open to all Programs. Please note that you cannot search for the open awards and awards specific by program in the same search – you must do two separate searches.

Note: Awards that are by faculty nomination are posted on this website. As a student, you cannot apply for these awards but you are encouraged to approach your program co-ordinator to request that he or she nominate you for the award (as long as you meet the criteria). The nomination process is handled by the Awards office with the program co-ordinators. How do you know if an award is by faculty nomination? You will see this information next to Application method when reviewing the awards from your search results.

Please note the level of study:

- Entrance is your first year of study
- Undergraduate is your second or third year of study
- Graduate is when you have completed your program and are graduating
- For graduate awards, you are eligible for any award deadlines up to the date of your convocation ceremony

It is important to search for awards periodically through the year as the requirements are often updated and new scholarships are added. You must submit your completed application, with all required supporting documents, to the Office of Development and Alumni Relations, by the application deadline. If the office is not open, you can leave your application in the drop box outside of the office and the application will be stamped with the appropriate date.

# **HEALTH INSURANCE**

### What is health insurance?

Insurance is provided through a company called Guard.me Insurance. This coverage plan is for emergency health conditions and anything new (flu, sore throat, rash, etc.) that first starts after your insurance coverage begins. It will not cover any pre-existing conditions. Please visit <a href="https://www.guard.me">www.guard.me</a> for more details on the benefit plan.

As an international student, health insurance is mandatory in order to attend any programs at Georgian College. You must be registered into courses in an academic semester or registered for a work term/co-op term in the Banner student information system in order for health insurance coverage to begin for that term.

If you do not register into courses in an academic semester or do not register for a work-term/co-op term in Banner (Georgian's student information system), you will not be covered for health insurance. It is your responsibility to ensure you have health insurance while in Canada. You may be assessed additional health insurance fees.

If you are out of the normal program progression, it is your responsibility to ensure you have health insurance by checking with the International Centre. You may be assessed additional health insurance fees due to your irregular program progression.

If you officially withdraw from the college (or transfer to another institution) your health insurance coverage will **not** be terminated for that term. Your card is valid until its expiration date.

Please refer to the health insurance coverage dates on the International webpage at www.georgiancollege.ca/international under the Student Services/Health insurance/FAQs.

### Guard.Me covers:

- Hospital: 100 per cent of eligible charges; semi-private room; private room when medically required
- Dental accidental injury: 100 per cent of eligible charges up to \$4,000 for emergency dental treatment as the result of an injury caused by an accidental blow to the mouth
- Prescription drugs: If the doctor prescribes medication (pills, medicine, anything to help you feel better) you are 100 per cent covered for those expenses to a maximum 30-day supply
- Paramedical services: 100 per cent of eligible charges up to \$500 for chiropractor, naturopath, acupuncturist, chiropodist or podiatrist
- Out of Canada coverage: All eligible charges anywhere in the world EXCEPT no coverage in home country;
   coverage in USA limited to 30 days

### Health insurance card

Once you are registered into courses in an academic semester or you are registered for a work term/co-op term in Banner, your coverage for health insurance will begin for that term. You will receive an email to your Georgian College email account at the start of each postsecondary semester or EAP session start. To access your health insurance card, click on the print ID card button. Keep the ID card with you in your wallet as proof of health insurance coverage.

### Have questions about guard.me health insurance?

Frequently asked questions and instructions on how to make a claim online are available on the International webpage at www.georgiancollege.ca/international under the Student Services/Health Insurance tab. You can also email jenna.hubbert@georgiancollege.ca, ext. 1342

### **SAC Insurance**

In addition to Guard.Me insurance, the Students' Administrative Council (SAC) provides additional insurance benefits to postsecondary students.

SAC student health insurance covers:

- Vision: One exam and \$120 toward glasses in a 24-month period
- Dental: \$500 maximum coverage during each policy year
- Paramedical: 80 per cent, up to \$300 each policy year
- Medication: maximum \$5,000 per policy year, 90 per cent for most medication under the Ontario Formulary
- Orthopedic: 80 per cent to a maximum of \$200

For detailed information, please visit mystudentplan.ca and select Georgian College or visit Graham Bull, Student Services Co-ordinator, in B119

# Where to go if I need to see a doctor?

### First aid

Only emergency first aid is available on campus. If necessary, arrangements will be made for transportation to the nearest hospital (RVH). At the Barrie Campus, please contact extension 1239 (Physical Resources).

### Nurse practitioner

Located at 234 Cook Street. Please visit the Student Success office (B110) to make an appointment. The nurse practitioner can diagnose, prescribe some medications and provide other services. Visit www.georgiancollege.ca/student-services/health-services/ for more information.

### Telehealth Ontario

Telehealth Ontario is a free, confidential telephone service you can call to get health advice or general health information from a registered nurse. Telehealth Ontario services are provided in both English and French and there are translation services available in other languages. Contact Telehealth Ontario at 1-866-797-0000 or visit www.health.gov.on.ca/en/public/programs/telehealth/

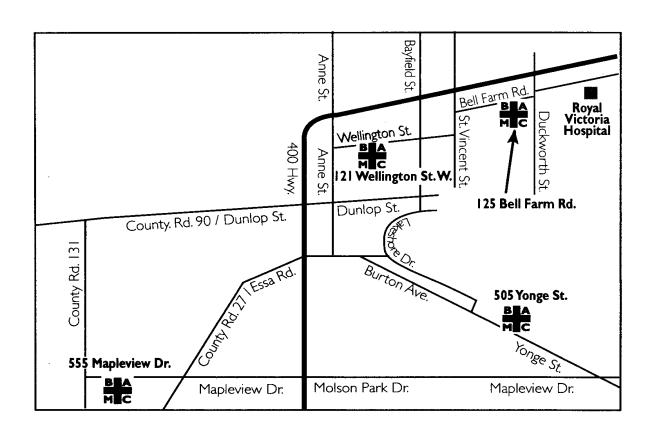
### Barrie medical clinics

Hours of operation may change so calling before you go in is recommended.

Hours of Operation	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
121 Wellington St. W.	8 a.m. – 10 p.m.				8 a.m.– 9 p.m.	10 a.m	– 4 p.m.

505 Yonge St.	8 a.m. – 10 p.m.			8 a.m. – 9 p.m.	10 a.m	– 4 p.m.
125 Bell Farm Rd.	6 p.m.– 10 p.m. 2 p.m. – 6 p.m. – 10 p.m. 10 p.m.			6 p.m. – 9 p.m.	10 a.m	– 4 p.m.
555 Essa Rd.	1 p.m. – 8 p.m.			1 p.m. – 6 p.m.	10 a.m	– 4 p.m.
480 Huronia Rd.	8 a.m. – 7 p.m.				9 a.m. – 2 p.m.	Х
210 Memorial Ave. (Orillia) – After Hours Clinic	6:30 p.m. – 9 p.m.			Closed Friday	10 a.m. – 1 p.m.	X

# Map of medical clinics in Barrie



# STUDY, WORK PERMITS AND VISA

If you decide to change any of the terms and conditions of your stay (for example, change of program/institution, extensions of study and work permits), you must complete the appropriate application and send the applicable fee to Immigration Canada. We advise that you contact Bea Collins (bea.collins@georgiancollege.ca) in Georgian's International Centre for academic advising at least four months before such a change to your immigration documents is required. Processing times for immigration applications can be lengthy and you should leave ample time for processing.

Citizenship and Immigration Canada is the official source for information and applications. Please visit their website at www.cic.gc.ca.

Please contact your academic area's co-op consultant or the international co-op consultant for all matters relating to co-op work terms.

Please contact Bea Collins (bea.collins@georgiancollege.ca) in the International Centre for all matters relating to lost or stolen passports, co-op work permits and graduate work permits.

You are responsible for maintaining your immigration status by following these procedures:

- Keep a copy of your passport, study and work permit information in a safe place.
- Keep your passport and student permits valid at all times.
- Keep your passport and student permits in a secure place and do not give these to anyone for any reason.
- Maintain full-time enrolment in your college program. International students are not permitted to be part-time students in Canadian postsecondary institutions.

Do not work without proper permits. If caught, you may lose your immigration status. All students in co-operative education programs must meet with their co-op consultant to discuss individual work requirements. A work permit is required from Immigration Canada before the student may begin employment. Meet with Bea Collins in the International Centre to apply for the work permit the semester before you are scheduled to go on co-op.

All international students at Georgian College are permitted to accept part-time employment at Georgian College or to work 20 hours per week off-campus with proper authorization, and may also be authorized to work in Canada for one or two years after graduation. Please visit the CIC website for more information.

We are here to help but please remember that you are responsible for your immigration status.

It is possible to work in Canada while you are here as a student. In some cases, you will need to apply for a student work permit.

NOTE: New rules for prospective international students are now in effect (as of June 1, 2014). Read about these changes below and how they may impact you.

# Work on campus

You may work on campus at the institution where you study without a work permit if:

- you are a full-time student at:
  - o a public postsecondary institution, such as a college or university, or a collège d'enseignement général et professionnel (CEGEP) in Quebec
  - a private postsecondary institution that operates under the same rules and regulations as a public institution, and receives at least 50 per cent of its financing for its overall operations from government grants (currently only private college-level educational institutions in Quebec qualify) or
  - o a Canadian private institution authorized by provincial statute to confer degrees and

- you have a valid study permit
- For more information, visit www.cic.gc.ca/english/study/work-oncampus.asp

# Work off campus

Study permit holders in Canada may gain work experience by working off campus while completing their studies.

As of June 1, 2014, you may qualify to work off campus without a work permit. If you qualify, your study permit will allow you to work up to 20 hours per week:

- during regular academic sessions and
- full-time during scheduled breaks, such as the winter and summer holidays or spring break

### To qualify, you must:

- have a valid study permit
- be a full-time student
- be enrolled at a designated learning institution at the pos-secondary level or, in Quebec, a vocational program at the secondary level, and
- be studying in an academic, vocational or professional training program that leads to a degree, diploma or certificate that is at least six months in duration
- For more information, visit www.cic.gc.ca/english/study/work-offcampus.asp

### How to get a CIC confirmation to work off campus

Step 1: Complete an international student letter request form and submit it in to the Registrar's Office

Step 2: Fill out a case specific enquiry on the CIC website. You MUST provide the following:

- provide your client ID number (unique client identifier)
- provide your file number (study permit number),
- select 'International student confirmation letter to work off campus' in the form
- attach your official Georgian College letter proving your status as a full-time postsecondary student
- Provide your address in the text box provided

Step 3: Receive your CIC confirmation to work off campus letter

Step 4: Take CIC confirmation letter, study permit, and passport to a Service Canada office and request a SIN

### Working off campus: How it all works

www.cic.gc.ca/english/study/work-offcampus.asp

As of June 1, 2014, you may qualify to work off campus without a work permit. If you qualify, your study permit will allow you to work up to 20 hours per week during regular academic sessions and full-time during scheduled breaks, such as the winter and summer holidays or spring break.

### To qualify, you must:

- have a valid study permit,
- be a full-time student,
- be enrolled at a designated learning institution at the postsecondary level and,
- be studying in an academic, vocational or professional training program that leads to a degree, diploma or certificate that is at least six months in duration.

Use the self-assessment tool to see if you are eligible to work off campus without a work permit.

For more information, visit www.cic.gc.ca/english/study/study-assess.asp.

Note: You do not need a work permit to work off-campus, but you will need a social insurance number. Even if you work off campus, your studies must be the main reason you are in Canada.

Requesting a SIN number: Confirmation to work off campus

You may be asked to present a confirmation to work off campus document issued by Citizenship and Immigration Canada (CIC) when applying for a social insurance number from Service Canada.

To get a confirmation document from CIC, you must:

- have a valid study permit
- have applied for a study permit prior to June 1, 2014
- not have a work permit under the Off-campus work permit program
- have a confirmation of enrolment from your designated learning institution. A letter request form must be submitted to the Registrar's Office in order to receive this letter. You must write "off-campus work permit" on the form. The form can be found at georgiancollege.ca/wp-content/uploads/Intl-student-letterrequest.pdf
- The confirmation of enrolment must include the following:
  - The official letterhead of the designated learning institution
  - The designated learning institution's name
  - o The name of a contact at the institution
  - Your full name and date of birth
  - Confirmation that you are a full-time student
  - o Confirmation that the program in which you are enrolled:
    - is a postsecondary program leading to a degree, diploma or certificate (ESL/FSL programs and general interest programs are not eligible), or a vocational training program at the secondary level offered in Quebec
    - is of a duration of six months or more

Note: To facilitate processing of your request, the confirmation of enrolment may also include the DLI number of the institution, the position title and telephone number of a contact at the institution.

Submit your request by completing a case specific enquiry form.

For more information, go to https://dmp-portal.cic.gc.ca/enquiries-renseignements/canada-case-caseng.aspx?\_ga=1.74291408.339258141.1381173196.

You must select "International student – confirmation letter to work off campus" under Type of application. You must also provide your client identification number (UCI), and upload the confirmation of enrolment from your designated learning institution. Failure to do so will result in your request being refused.

# Applying for a social insurance number

### **BARRIE**

Service Canada Corner of Owen Street and Worsley Street 48 Owen Street, Barrie, Ontario, Canada L4M 3H1 Office Hours: 8:30 a.m. to 4 p.m.

Phone: 705.728.2468 or 1.800.206.7218

http://www.servicecanada.gc.ca/cgi-bin/sc-dsp.cqi?rc=3595&In=eng

Toll free number – 1-800-206-7218

Website: www.servicecanada.gc.ca/eng/sc/sin/index.shtml

A social insurance number (SIN) is a nine digit number that is required for every worker in Canada and it may be used for identification purposed as well. If you plan to work while in Canada either on campus or off campus on coop, you must have a social insurance number. Applications are available in the Service Canada office or you can download one from the internet. This service is free of cost.

Social insurance numbers and expiry dates

As of 2003, social insurance numbers beginning with a "9" have an expiry date. These are issued to individuals who are neither Canadian citizens nor permanent residents and who need a SIN for employment purposes or for other authorized uses. SINs starting with a 9 will be valid until the end of the person's authorized stay in Canada, as determined by Citizenship and Immigration Canada (to a maximum of five years). In most cases, individuals affected will need a work permit, or a study permit with a contract of employment.

Existing 900-series SIN holders without an expiry date have one year to reapply for a new card if a SIN is still required. You will keep the same number but you will receive a new card with an expiry date. To reapply you will have to complete a SIN application and provide valid proof of identification, such as new study permit or work permit. If you do not reapply within the one year your SIN will be deactivated.

# Work as a co-op student or intern

For some academic programs, work experience is part of the curriculum. Foreign students who wish to participate in a co-op or internship program must apply for a work permit as well as a study permit.

# Determine your eligibility

To be eligible for a work permit, you must meet the following requirements:

- You must have a valid study permit
- Your intended employment must be an essential part of your program of study in Canada
- Your employment must be part of your academic, vocational or professional training program offered by a
  designated learning institution, certified by a letter from a responsible academic official of the institution
- Your co-op or internship employment cannot form more than 50 per cent of the total program of study

You will not be eligible to work during your studies if:

- you study English or French as a second language (ESL/FSL)
- you participate in general interest or preparatory courses

### Apply

There are three steps to apply for a work permit:

### 1. Determine how you will apply.

There are two ways you can apply:

### **Apply online**

To apply online you must have access to a scanner or camera to create electronic copies of your documents for uploading and have a valid credit card for payment. Determine your eligibility and apply online.

Note: If you provide an email address on your application, please ensure you check it regularly for automated emails from CIC regarding your case. Some spam filters block these emails, and clients are requested to ensure emails from CIC are not blocked. If you are unsure whether emails from CIC are being sent, please check your myCIC account on a regular basis.

### Apply on paper

Please follow steps 2 to 4 below.

### 2. Get application package

The package includes the application guide and all the forms you need to fill out. Download the application package.

Read the guide carefully before you complete the application form. Photocopy the blank forms and use one as a working copy. Keep the working copy for your records.

### 3. Complete application and attach necessary documents

The application form contains instructions. Read those instructions and be sure to provide the required documents. If information or documents are missing, your application may be delayed. The document checklist in the application kit will enumerate the documents that you need to include.

Answer all questions carefully, completely and truthfully. Answers can be typed or handwritten (print clearly in black ink). Incomplete applications will not be processed. They will be returned to you. This will delay the application process.

There is no processing fee for this work permit.

### 4. Submit application

The application kit contains the mailing address where you must send your application.

### Apply online

www.cic.gc.ca/english/study/work-coop.asp

# Stay in Canada after graduation

New rules for prospective international students are now in effect (as of June 1, 2014).

Read about these changes and how they may impact you.

To work in Canada after you graduate, you must apply for a work permit under the Post-Graduation Work Permit Program (PGWPP). If you want to stay in Canada as a permanent resident after you graduate, there are a number of programs available, each with its own requirements.

### Get a post-graduation work permit

The PGWPP allows students who have graduated from a participating Canadian postsecondary institution to gain valuable Canadian work experience. Skilled Canadian work experience gained through the PGWPP helps graduates qualify for permanent residence in Canada through the Canadian Experience Class (CEC).

A work permit under the PGWPP may be issued for the length of the study program, up to a maximum of three years. A post-graduation work permit cannot be valid for longer than the student's study program, and the study program must be a minimum of eight months in length. For example, if you graduate from a four-year degree program, you could be eligible for a three-year work permit if you meet the criteria. If you graduate from an eightmonth certificate program, you would be eligible for a work permit that is valid for no more than eight months.

### **Determine your eligibility**

Find out if you are eligible for a post-graduation work permit.

### Apply

Follow the steps to apply for the post-graduation work permit.

http://www.cic.gc.ca/english/study/work-postgrad.asp

### Questions?

If you have any questions or require further information or assistance, please do not hesitate to contact Bea Collins, International Student Advisor, at bea.collins@georgiancollege.ca

Phone: 705.728.1968, ext. 1219

# **CELL PHONES**

If you are interested in using a cell phone while you are in Canada, there are a few things to consider. First, it is important that you decide if you are interested in prepaid or postpaid billing:

Pay as you go (Prepaid)				
Advantages	Disadvantages			
No credit check required	Calls and SMS Text will be more expensive per minute than using a plan			
No deposit required	You could run out of credit at a crucial time that you need to make a call			
No hidden fees	Your account credit may expire if not used within a certain time			
No termination fee if you decide not to use your phone again	Phones can be more expensive; limited selection			
No service fee	You cannot accept collect calls			
Always in control of call costs, phone bill				
Contract (Postpaid)				
Advantages	Disadvantages			
Free phones when you sign a contract	Requires a credit check			
Lower rates per minute and per text message	Easy to overspend			
You do not need to worry about buying phone cards and your phone services are always intact	Fee for breaking the contract (usually over \$250)			

Second, research the cell phone providers available and decide which company offers the best rates for you. Some of the popular cell phone companies in Canada are:

- Bell
- Rogers

- Telus
- Fido
- Virgin
- Koodo
- Wind

### Tips for cell phone buyers

Department and electronics stores like Walmart and Future Shop sell very inexpensive prepaid phones; otherwise you can pay hundreds of dollars for a phone if you choose to purchase the phone outside of a contract.

If you choose prepaid billing, check to see if your cell phone provider offers add-ons like unlimited text messaging or unlimited nights and weekends for a daily or monthly fee.

# WASTE DISPOSAL

Proper disposal of waste helps to keep our environment clean. Most waste containers on campus are clearly labelled. Make sure you do your part in helping to reduce, reuse and recycle.

Depending on where you live, there will be a day during the work week (Monday to Friday) that you will be responsible to setting out your garbage, recycling and compost bin. Typically you would set these out at the end of the driveway by the street curb. The city's waste disposal trucks will collect the waste each week. If you live in an apartment, you may have a central waste bin used by the whole building.

### Garbage

Usually there is a limit to how many bags of garbage you can put out; you may want to check with a roommate, Homestay host or landlord if you have more than one bag of garbage.

Acceptable garbage items:

- Ceramics (plates, mugs, etc)
- Baby wipes
- Cigarette butts
- Diapers
- Disposable mops, dusters and wipes
- Drinking glasses
- Dryer sheets
- Feminine hygiene products
- Light bulbs
- Plastics not accepted in blue box
- Textiles
- Vacuum bags
- Window glass (boxed and sealed)
- Wrappers
- Plastic bags/film

### Recycling

Recycling is a way to filter out used items that don't belong in the trash. These types of items can be reused again which is why they go in separate recycling bins. Most cities have a two-stream recycling program in place, which means that containers and paper fibers must be separated with two recycling bins.

### Compost

Compost bins are designed to hold organics like food scraps. It's important to remove all wrappings and plastics from any of your food waste before you put it into the bin.

Examples of food waste:

- Bread, grains and cereals
- Coffee filters and grounds
- Corn cobs and husks
- Dairy products
- Eggs and egg shells
- Fruits and vegetables

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# DRIVER'S LICENCE - WITH A CURRENT LICENCE

There are two main ways to get a driver's licence in Ontario if you already have a licence.

1) If you have a licence from: Australia, Austria, Belgium, France, Germany, Great Britain, Isle of Man, Japan, Korea, Switzerland or the USA, there is a reciprocal exchange program with Ontario.

This means if you have at least two years of experience during the last three years, you can get a full licence without taking a written or road test. However, you must pass a vision test and show proof of your licence and driving experience.

If you have less than two years' experience during the last three years, you must gain more experience in Canada first before taking a G2 licence road test.

If you licence is not in English or French, it must be accompanied by a written translation from a qualified translator.

Licences from Japan must be accompanied by a certificate from the Japanese consulate.

Licences from Korea must be accompanied by a letter of confirmation from the Korean consulate or Korean Transport Authority.

For all questions and issues, please contact us at the International Centre or refer to this website: http://www.mto.gov.on.ca/english/dandv/

- 2) If you are not from one of the countries listed above, you must follow the out of country driver's application process and meet the following requirements:
- Declare driving experience on driver's licence form
- Present a valid foreign driver's licence (accompanied by a written translation from a qualified translator if not in French or English)
- Present proof of driving experience from home country agency or Embassy or consulate if you want to get credit for your experience (this can greatly speed up the process)
- Pass a vision test
- Pass a written test about Ontario's rules and laws
- Pay all fees
- Provide acceptable proof of identity

Providing all of these conditions are met, you will be granted a driving level based on your experience level and completion of a road test.

Website for out of country drivers: http://www.drivetest.ca/en/licensing/pages/out-of-country-drivers.aspx

# DRIVER'S LICENCE - NEW DRIVER

If you are at least 16 years old, you can apply for a driver's licence in Ontario. As a new driver, you will need to practise driving and gain experience over time. For most people, the two-step process takes about 20 months to finish. Here's how you get a driver's licence:

The Ontario driver's licence is a blue, plastic card that displays your name, address, date of birth, photo and signature. The licence has an expiry date which means you have to renew it before it expires.

### **Driving in Ontario**

To drive on Ontario roads, you need to:

- Carry a valid driver's licence at all times
- Have a valid owner's permit, licence plate and insurance
- Obey traffic laws and drive safely

### License types

Ontario has 15 types of licences. Each licence certifies you to drive a specific type of vehicle. To drive a car, van or small truck, you will need a G class license. All licences come with certain conditions. See Ontario's full list of licences http://www.mto.gov.on.ca/english/dandv/driver/classes.shtml

# Apply for a driver's licence

To apply for a driver's licence in Ontario, you need to:

- Be at least 16 years old
- Pass an eye test
- Pass a written test about the rules of the road and traffic signs

Once you pass these tests, you will get a G1 licence. You are considered a beginner driver and need to practise driving and gain experience over time.

### Where to apply

To apply and take the required tests, visit:

- A DriveTest Centre or
- The ServiceOntario College Park location in downtown Toronto

You will need to bring original identification that shows your legal name, date of birth and your signature.

ServiceOntario information can be found here:

https://www/services.gov.on.ca/locations/locationDetail.do?id=12043

Find a DriveTest Centre closest to you: http://www.drivetest.ca/EN/bookatest/Pages/LocationFinder.aspx

### Accepted identity documents

- Canadian citizenship
- Passport (Canadian or foreign)
- Canadian citizenship card with photo
- Secure certificate of Indian status card (issued on or after Dec. 15, 2009 by Indian and Northern Affairs Canada)
- Ontario photo card

### Permanent residents

- Permanent resident (PR) card
- Record of landing (IMM 1000)
- Confirmation of permanent resident (IMM 5292)
- Ontario photo card

### Temporary residents

- Study permit/Student authorization (IMM 1442)
- Work permit/Employment authorization (IMM 1442)
- Visitor record (IMM 1442)
- Temporary resident permit (IMM 1442)
- Refugee status claim (IMM1434)
- Acknowledgement of intent to claim refugee status (IMM 7703) with photo
- Report pursuant to the Immigration Act (IMM 1442) with photo
- Ontario photo card

For a full list of acceptable identification: http://www.drivetest.ca/EN/licensing/Pages/How-to-Apply.aspx

### Fees

Find out about fees for driver examinations at http://www.drivetest.ca/EN/licensing/Pages/License-Fees.aspx

### Study for the knowledge test

Ontario's Official Driver Handbook will help you prepare for your written knowledge test. It covers the rules of the road and practical driving tips. The cost is approximately \$14.95 plus tax. You can buy the handbook:

- Online through ServiceOntario
- At a DriveTest Centre
- Retail stores (Rexall Pharma Plus, Shopper's Drug Mart, Chapters, etc.)

To see a portion of the book, visit this link: http://www.mto.gov.on.ca/english/dandv/driver/handbook/index.shtml

### Learning to drive: Graduated licensing

Once you have passed your eye and written tests, you get your G1 licence. Before you can get a full G licence, you have to:

- Finish two learning levels: G1 and G2
- Pass two road tests

This process is called "graduated licensing." It is designed to give new drivers time to practise and gain driving experience over time. You have up to five years to finish the whole process. After five years, if you do not get your full G licence, you will need to start over.

### G1 licence

By law, when you have a G1 license, you must:

- Maintain a zero blood alcohol level (no alcohol in your blood)
- Make sure every passenger with you wears a properly working seatbelt
- Not drive between midnight and 5 a.m.

- Not drive on 400-series highways or high-speed expressways (e.g., 401, Queen Elizabeth Way, Gardiner Expressway)
- Drive with a fully licensed driver who has:
  - At least four years of driving experience
  - A blood alcohol level of less than .05 (if this person is 21 and under, their blood alcohol level should be zero)

The driver accompanying you must be the only other person in the front seat. If you are driving with a driver instructor certified in Ontario, you can drive on any road. In most cases, you practise with your G1 licence for 12 months.

### G1 road test

The G1 road test is the first of two you need to take as a new driver.

- You can take your first road test after 12 months with a G1 licence
- This exam tests your basic driving skills (e.g., turning left and right, stopping, parking)
- Once you pass, you get your G2 licence

If you finish a government-approved driver education course, you can take your first road test after just eight months.

### Driver education course locations

### **1st AAA Driving School**

477 Grove Street East, Unit 4, Barrie, ON L4M 6M3

705.730.0440

### **Drivewise Canada**

121 Commerce Park Drive, Unit E, Barrie, ON L4N 8X1

705.730.1130

### McCarthy's Abezee Driving School

4 Alliance Blvd, Unit 3, Barrie, ON L4M 5J1

705.737.2654

### Ray's Driving School

68C Maple Avenue, Barrie, ON L4N 1R8

705.727.1410

### Simcoe County District School Board - Barrie Adult Learning Centre

320 Bayfield St., Barrie, ON L4M 3C1

705.725.8360

### **Stella N Victor Driving School**

566 Bryne Drive, Suite B1, Barrie, ON L4N 9P6

705.739.6633

### **Ultimate Drivers of Canada**

359 Bayfield Street, Unit 201, Barrie, ON L4M 3C3

705.725.0123

### Young Drivers of Canada (Barrie)

1010-74 Cedar Pointe Drive, Cedar Pointe Business Park, Barrie, ON L4N 5R7

705.728.1882

For more information and videos: http://www.ontario.ca/driving-and-roads/get-a-drivers-license-new-drivers

### **Automotive Insurance**

It is <u>very</u> important and a requirement to have automotive insurance on your vehicle if you plan on driving in Canada. Automotive insurance is used to provide financial protection against physical damage and/or bodily injury resulting from traffic collisions and against liability that could result of an accident. The specific terms of automotive insurance will be different depending on what coverage you have and the insurance company you're with. Your age, gender and model of vehicle will also have an impact on the cost of insurance.

There are many automotive insurance companies to choose from. Look online or ask your bank provider as sometimes they will have their own automotive insurance.

Remember to always keep a copy of your insurance and ownership in the vehicle.

# THE CITY OF BARRIE: THINGS TO DO

Whether you are looking for new friends, something fun to do or a way to become part of the community, Barrie has a lot to offer. Here at the International Centre, we have put together some of our favourite places to visit, groups, clubs and services in the community for you to try out.

# Stay active

**Barrie Rugby Football Club**: The Barrie Rugby Football Club is a great way to be part of a fast and physical sport in Barrie. It offers competitive men's and women's teams for all age groups and is a great way to stay fit and competitive along with making new friends. For more information, go to http://www.barrierugbyclub.com/.

**Barrie Soccer Club:** Offers men's and women's soccer leagues beginning in May. To learn more: http://www.barriesoccer.com/

**Barrie Cricket League**: The cricket league plays at Maitland Park in Barrie and invites guest teams from across Canada to play matches. Many of the valuable players of the league are from Georgian College. New immigrants and international students add talent to the cricket teams of the league. Barrie Cricket League has given a platform to many cricket enthusiasts across Barrie and the Simcoe County region to learn and improve their cricket skills and have encouraged players to take cricket as a career. For information, go to http://barriecricketleague.ca/ or contact Arjun Batra at Arjun.batra@live.ca OR 647-515-3666

**Barrie Yacht Club**: The Barrie Yacht Club offers an eight lesson sailing school for adults during the summer months of July and August. You can learn to sail in small dinghies and spend your last lesson taking out a larger keeled boat. Go to http://www.byc.on.ca/ to learn more.

**Studio Bliss Yoga**: Studio Bliss Yoga offers a range of high quality yoga classes in a beautiful downtown studio overlooking Lake Simcoe. The classes are good for people of all levels and are very welcoming to new students. To learn about fees, schedules and other inquiries, visit http://www.anngreenyoga.com/.

**Cycling in Barrie:** Barrie and the surrounding areas have great biking opportunities ranging from easy riding to challenging single track, cross country, and downhill.

**Golfing in the Barrie Area**: There are many golf courses and driving ranges in and around Barrie. One of the closest to the college is Landings of Willow Creek Golf Course.

**Hiking and walking in the Barrie area:** Barrie is located in the middle of a beautiful region of Ontario. There are many great walking and hiking trails around that offer a free way to explore, get some exercise and see some beautiful sites.



**Beaches and picnics:** For a relaxing day at the beach, head down to Barrie's waterfront and enjoy yourself. For more information about beach and picnic areas, visit http://www.tourismbarrie.com/things to do/Beaches and Picnics.aspx

### Local culture

Barrie has three options for seeing independent and non-Hollywood films. Most can be viewed at the Uptown Theatre or the Mady Centre for the Performing Arts.

**Screen One Film Series:** The Screen One film series shows unique, interesting and artistic films throughout the year on the first Wednesday of every month.

**Barrie Film Festival:** In the fall of every year, there is an annual film festival held in Barrie which has 20 films from Canada and around the globe. In addition to the films, there is a directors' brunch and short film competition.

Reel Stories: Every February there is a film festival based on documentaries and non-fiction films.

**MacLaren Act Centre**: The MacLaren Art Centre has a number of permanent and rotating exhibitions which demonstrate local and international talent. If you're feeling creative, the MacLaren Art Centre offers a FREE program called TGIF on Fridays which allows youth up to 24 years old to be creative and have fun meeting new people.

**Mady Centre for the Performing Arts:** Barrie's new Mady Centre for the Performing Arts is a world class facility conveniently located in Barrie's downtown and is managed by the Department of Culture. It is host to a variety of musical performances, plays, and special events.

### Adventure

If you are looking for a rush of adrenaline, the Barrie area has many challenging and exciting opportunities. We have listed some of our favourites below.

Barrie Paintball: Paintball is an adrenaline pumping sport but should not be attempted by those faint of heart.

**Blue Mountain**: Blue Mountain Resort in Collingwood offers the biggest and best hills for skiing and snowboarding in Ontario. Located about an hour away from Barrie, the resort also has a great village to wander around and an outdoor spa nearby.

**Horseshoe Adventure Park:** The Horseshoe Adventure Park has a number of exciting attractions that can be accessed with an all-day pass. The attractions include:

- Climbing Wall: Rock climbing is a challenging and exciting activity. The 32 foot tower at Horseshoe is a great place to get started!
- "OGO"ing: Roll down a hill in a giant inflatable ball! Jump into a 9 foot wide ball and hold on. This activity can be done solo or with friends.
- Zip Flyer: Soar down the hill on a giant zip line. The trip travels an astounding 2,075 feet (670m)

**Scenic Caves Nature Adventures**: The scenic caves near Blue Mountain offer a great chance to explore a beautiful forest, an exciting suspension bridge over top of the trees and of course the mysterious caves themselves.



### **Entertainment**

**Barrie Colts Hockey:** The Barrie Colts play in the Ontario Hockey League; one of the world's premier junior leagues. Come watch future professionals play live at the Barrie Molson Centre from September to March. Tickets are between \$15 and \$25. To learn more about the Barrie Colts or to purchase tickets, visit <a href="https://www.barriecolts.com/main/index">www.barriecolts.com/main/index</a>

**Yuk Yuk's:** Yuk Yuk's is located in the heart of downtown Barrie and offers stand-up comedy shows throughout the year. They always have fresh acts and is a great place to go for laughs.

**Movie theatres**: For movie listings, times, and locations in Barrie, Google "Movie Theatres in Barrie". The closest theatre to Georgian College is in the Bayfield Mall. In Barrie, you can see a movie for half-price on Tuesdays!

# Shopping

**Downtown Barrie:** A walk along the streets of our heritage downtown is time well spent. Downtown Barrie allows you to relax and enjoy your shopping experience.

### Shopping centres:

Georgian Mall: 509 Bayfield St. (Most popular mall in Barrie) http://riocangeorgianmall.com/

Bayfield Mall: 320 Bayfield St. http://bayfieldmall.ca/

Kozlov Centre: 400 Bayfield St. http://www.kozlovcentrebarrie.com/

Wal-Mart: 450 Bayfield St. OR 35 Mapleview Drive West (lowest prices) http://www.walmart.ca/en

### Shopping tips:

- ✓ When shopping for winter clothes, boots or gloves, Wal-Mart has the most reasonable prices
- ✓ Georgian Mall has a greater variety of choices and more brand name merchandise
- ✓ Monday to Friday, malls open from 9 a.m. to 9 p.m.; Saturday and Sunday, most malls open at 11 a.m. and close at 5 p.m.
- ✓ Most stores accept debit, visa cards, and cash but personal cheques are not common
- ✓ The greatest discounts are offered during Boxing Week, which is the week following Christmas

For more information about things to do in Barrie, visit http://www.tourismbarrie.com/things\_to\_do.aspx

# DRESSING FOR THE WINTER SEASON

It's winter in Canada, what should I wear?

### **T-Shirts**

Short-sleeve shirts are worn year-round by many people. However, it is not something to wear outside during the colder months without a sweater and jacket over top. Price: \$10-30

### **Sweaters**

It does get cold in Canada during the winter season and staying warm is important. Sweaters are made to keep you warm and for that reason, they are thicker than t-shirts. They are often worn loose on the body to allow for a t-shirt to be worn underneath. Price: \$20-60

### Winter jackets

During winter, an extra layer is needed over top of a sweater when spending time outdoors. Winter jackets not only add an extra layer of warmth, but also provide protection from the elements (snow, wind, and cold temperatures). There are many styles available in winter jackets with a variety of extra features. Some jackets are made specifically for skiing/snowboarding while others are made for the person who only walks to and from school. Ski and snowboarding jackets come with extra features.

### What do I look for in a winter jacket?

A common mistake is buying a jacket that does not fit properly. If you will be wearing a sweater underneath your jacket, be sure you try it on while wearing your sweater. A jacket that fits well when you are wearing a t-shirt will not fit the same once you are wearing a sweater (since sweaters are thicker, the jacket will feel smaller). Be sure to move your arms around in the jacket. You do NOT want it to feel tight around your shoulders. Raise your arms to see if you have the proper sleeve length. Price: \$100-600

### Winter hats and gloves

Keep your hands and head protected with these items. The thicker the glove, the warmer it will be. Since hats and gloves come in a variety of sizes and colours, make sure they fit comfortably before you purchase them. Price: \$10-40

### Where to buy winter clothing

All clothing stores will sell winter apparel, some more expensive than others. Wal-Mart, Target and the Georgian Mall all sell winter attire.



# The (anatomy of a) winter boot: What to look for

This winter, stay safe on driveways, parking lots, and walkways. Protect yourself from slips and falls by wearing sturdy footwear made for Canadian winters.

Your safety in winter conditions is an investment in the health and well-being of you and your loved ones – take the time and effort to invest in quality winter boots that will keep you safe and warm all winter long.

# Proper boot height

so snow doesn't get inside your boots and melt, making you uncomfortable, wet, and cold. Some come with a fleece collar or drawstring at the top of the boot to prevent this.

# Full lacing system

for a tighter fit and to prevent socks from slipping down, keeping you toasty warm.

# Tread

Look for crosshatching that will grip in icy conditions without clogging full of snow.

# Liner

Thick and soft liner inside to keep your feet warmand dry.

# Upper

Waterproof material such as water-resistant treated leather, suede or synthetic faux-fur for warm uppers.

# Sole

Light-weighted rubber. Rubber provides protection from water and chilly temperatures, and is easy to clean.

### Heel

Low, wide heels with a solid tread.

# THE CITY OF BARRIE: TRANSPORTATION

### **Barrie Transit**

Barrie Transit offers buses that travel throughout the city of Barrie. Located on Maple Street, buses depart from the main bus terminal every 15-30 minutes (depending on the route). Monthly passes are available and allow unlimited use during the month in which they are valid. Discounted semester long passes are available to students with a valid student ID. Bus passes can be purchased at the Barrie Terminal or the Georgian College Bear Essentials. For bus schedules, maps, and fares please go to

http://www.barrie.ca/Living/Getting%20Around/Pages/TransitInformation.aspx

### **GO Transit**

For those looking to travel outside of Barrie, GO Transit offers both train and bus options. GO Trains and GO Buses serve an area stretching from Hamilton and Waterloo in the west to Newcastle and Peterborough in the east, and Orangeville, Barrie, and Beaverton in the north to Niagara Falls in the south. During peak rush-hour periods, train service is available at all stations, including Barrie. For schedules, fare rates, and maps please go to www.gotransit.com.

### Greyhound

Greyhound Canada is the largest provider of intercity bus transportation in Canada and provides regular services to Toronto from Barrie. They offer discounts for students who provide valid student identification. For more information, please visit www.greyhound.ca.

### THE CITY OF BARRIE: WHERE TO EAT

# **Grocery Stores**

• Robert's No Frills: 319 Blake Street

Joe's No Frills: 165 Wellington Street West

• Price Chopper: 320 Bayfield Street

Sobeys: 409 Bayfield Street & 37 Mapleview Drive

Zehr's Markets: 472 Bayfield Street & 620 Yonge Street & 201 Cundles Road East

• Food Basics: 555 Essa Road

South Asia Food Market: 279 Yonge Street

Jerk Caribbean Restaurant and Ethnic Grocery: 69A Dunlop Street West

### Weekly Grocery Budget

Milk: \$3-5Juice \$3-5

Meat: \$5-20

• Vegetables: \$5-10

• Fruits: \$3-5

Bread: \$2-5

Coffee/Tea: \$2-5

Snacks: \$0-unlimited

Eggs: \$2-4

Toiletries, etc.: \$5-10

Total expenses for weekly grocery per person: \$35-80 or more per week. The total expenses for weekly groceries may vary from person to person and season to season.

### Restaurants

### Bars, Pubs, and Grills:

- Queen's Club: 94 Dunlop Street East
- Roosters Bar & Grill: 477 Grove Street East
- Styx Sports Grill: 137 Dunlop Street East
- Moxie's Class Grill: 509 Bayfield Street
- Com Pho Asia: 221 Cundles Road East

### Casual Dining:

- Aji Sai Japanese Restaurant: 359 Bayfield Street
- Furusato Japanese Restaurant: 10 Fairview Road
- Mandarin Chinese Buffet Restaurant: 28 Fairview Road
- Spice Indian Cuisine: 16 Dunlop Street East
- Sakura (Korean Food) inside the Kozlov Centre
- The Dragon Restaurant: 70 Essa Road
- Tara Indian Cuisine: 128 Dunlop Street East
- Green Mango Tree-Thai Fusion: 75 Barrie View Drive
- Pizza People: 353 Duckworth Street
- Vege King: 24 Dunlop Street West
- Specialty Take-Out
- Italian Bakery & Deli: (705) 733-3434
- Chaopaya Thai Restaurant: (705) 733-9918
- Mandarin Chinese Buffet Restaurant: (705) 727-1000
- Mucho Burrito Mexican Restaurant: (705) 503-6824

### BANKING IN BARRIE

### **BMO (Bank of Montreal)**

- 353 Duckworth Street: (705) 734-7921
- 6 Fred Grant: (705) 734-7900
- 509 Bayfield Street: (705) 734-7930
- 279 Yonge Street: (705) 734-7960
- 44 Mapleview Drive West: (705) 719-1181
  - http://www.bmo.com/home

### CIBC (Canadian Imperial Bank of Commerce)

- 33 Mapleview Drive West: (705) 721-0966
- 600 Yonge Street: (705) 725-6139
- 46 Dunlop Street East: (705) 728-2459
- 363 Bayfield Street: (705) 737-2411
  - https://www.cibc.com/ca/personal.html

### **RBC** (Royal Bank of Canada)

- 128 Wellington Street West: (705) 725-7800
- 99 Mapleview Drive West: (705) 725-7830
- 53 Bayfield Street: (705) 734-4400
- 649 Yonge Street: (705) 792-1990
- 405 Bayfield Street: (705) 728-0999
- 55A Bryne Drive: (705) 725-7808
  - http://www.rbcroyalbank.com/personal.html

### **ScotiaBank**

- 44 Collier Street: (705) 726-0217
- 19 Mapleview Drive West: (705) 725-2670
- 190 Minet's Point Road: (705) 725-7320
- 544 Bayfield Street: (705) 726-3690
  - http://www.scotiabank.com/ca/en/0,,2,00.html

### **TD Bank Financial Group**

- 33 Collier Street: (705) 721-6001
- 320 Yonge Street: (705) 722-5010
- 60 Mapleview Drive West: (705) 734-2287
- 534 Bayfield Street: (705) 721-6005
- 201 Cundles Road East: (705) 728-7878
- 53 Ardagh Road: (705) 722-5767
- 624 Yonge Street: (705) 726-5594

http://www.td.com/about-tfbgf/our-business/index.jsp

# **CANADIAN CURRENCY**

# **Typical Canadian Currency**



# **Transferring Funds**

From your own country to Canada: go to your bank in Canada, ask for your bank address, your account number and transit number.

Keep in mind that some stores will not accept large denominations Ex. \$100 dollar bills. It's best to keep smaller bills or ask to get smaller bills when you withdraw money from the bank teller.

Make sure you know what type of currency (U.S. dollar, Canadian dollar, or your own currency) that your parents will send you as you will be charged an exchange fee if the currency is not in Canadian dollars.

If you have two different accounts (e.g. one is Canadian and the other is U.S.) make sure to tell the right account to your parents or the bank may automatically transfer your money into the account with the same currency.

Check the currency exchange rates: http://www.x-rates.com/

Always keep in touch with your bank and remember to check your account when the transfer arrives. If you have any questions, be sure to call your bank right away!

# ATM Machines in Georgian College

- Georgian Residence
- In front of Registrar's Office C Building
- In Georgian Cafeteria (College Court) C Building
- Beside the SAC Office, in front of the TLC A Building

# Canadian Tax System

### Sales Taxes

13% Harmonized Sales Tax (HST) added to most purchases.

### Income Tax

International Students Income Tax

You must file an income tax return if:

- You have income and owe taxes
- You want to claim and refund
- You want to apply for the HST (and other tax credits)

If you have no income, then you are not required to complete tax forms, though you may be eligible for the HST Credit and Provincial Tax Credits. To receive this refund, you must file a tax return.

Note: Income from employment is taxable as are scholarships, bursaries and interest income. However, money transferred to you from your parents is not considered taxable income.

For more information:

Call International Tax Services at 1-800-267-5177

Canada Customs and Revenue Agency website: http://www.ccra-adrc.gc.ca/

You can file your tax return at H&R Block at a special student rate. For more information, visit http://www.hrblock.ca or one of the locations below:

28 Dunlop Street West: (705) 733-4059

320 Bayfield Street (Bayfield Mall): (705) 721-9353

35 Cedar Pointe Drive: (705) 726-3822636 Yonge Street: (705) 730-6636

• 516 Bryne Drive, Unit B: (705) 726-7349

### Georgian College Tax Clinic

The Georgian College Tax Clinic, in partnership with the Canada Revenue Agency (CRA), will provide free income tax preparation services to students at the Barrie Campus this spring. The clinic will be staffed by student volunteers from the Georgian and Laurentian@Georgian Accounting programs. Volunteers use CRA software and provide professional and confidential services under the supervision of the School of Business faculty. Returns are filed electronically.

The tax clinic is in a new and expanded space this year in the Hospitality and Tourism Building. It will run for a two-week period, which will be advertised in the New Year.

# YOUR PERSONAL SAFETY

- If you must walk at night, travel with a companion on well-lit, frequently travelled streets
- Do not respond to any unwanted attention or behaviour (e.g. people screaming at you when passing by in a car)
- Do not remain in a situation where you feel uncomfortable and always be aware of your surroundings (But not too sensitive)
- Do not carry large amounts of cash
- If you require police/medical/fire assistance, dial 911

- Always lock your room, apartment, or home when leaving; always lock yourself in at night and be very careful about opening your door to strangers
- It is very common for a salesperson to visit your neighbourhoods asking to enter your house for a promotion. If you do not wish to receive a demonstration about their products, saying "No, thank you" is very acceptable
- Many charitable organizations also send people door to door to collect donations and funds. You don't have
  to respond to them if you are not willing to. If you feel threatened or pushed by them, talk to the
  International Centre staff or call 911 if necessary
- When receiving a long distance call in your residence, remember that it might be a business trying to sell products to you. Hang up or tell them politely that you are not interested and never will be. Tell them not to call again
- It is illegal in Canada to drive or travel without wearing a seatbelt. Please ensure that all passengers are "buckled up"

# Water Safety

In Canada, we enjoy participating in a lot of water activities including boating, swimming and playing water sports. Whatever activities you decide to participate in when you're in or around the water, it is important to put safety first. Tips to avoid water-related injuries:

- Never swim alone! Even the most experienced swimmers should swim with a friend or family member
- Practice caution when diving. If you see a sign that says "No Diving" or "Shallow Water", respect the signs and do not dive in that area. If you are not careful when driving, it can result in serious injuries or death
- Be careful at the beach or when swimming in lakes that the land can drop off suddenly and the water can come over your head with no warning
- Avoid the water if you have an open wound or infection
- Ensure there is a life guard or emergency equipment (including a first aid kit and a phone) in the immediate pool area
- When boating, ensure everyone in the boat has their life jacket on and fastened
- Don't consume alcohol before or during swimming or boating activities
- Be cautious about swimming in currents, and know what to do if you get into trouble
- Be proactive! Get trained through swimming and water safety lessons; get your Pleasure Craft Operator Card if you operate a boat; know how to respond in an emergency by taking first aid lessons
- If you are every faced with an emergency situation, call 911 immediately

# Fire Safety

- Working smoke alarms will provide you with the early warning you will need to escape a fire. Make sure
  that the smoke alarm is installed and working. If not, contact your landlord immediately to inform them. Do
  not disconnect smoke alarms! Install them and make sure the batteries are replaced at least once a year
- Install carbon monoxide alarms near all sleeping areas
- Stay in the kitchen while cooking. Keep the stove area clear and keep a pot lid handy to "Put a Lid On It" if a fire starts in a pan
- In case of a fire, get out and call 911 immediately
- Pull to the right and stop when you see emergency vehicle lights and hear sirens. Every second counts
- Blow out all candles before leaving the room or going to bed. Use sturdy holders and keep candles up and away from children and pets
- Keep matches and lighters up out of sight and reach of children
- Ensure cigarettes are completely stubbed out and empty only cold cigarette butts in the trash

- Use power bars with built-in circuit breakers, never use damaged cords and keep heaters away from things than can burn
- Excessive drinking contributes to fatal fires. Watch anyone in your home who drinks excessively and then smokes or cooks

# Legal Issues

### Signature:

- Be aware of signing your name on any contract, or bill of sale
- Under no circumstances should you sign any paper unless you completely understand every word and what your obligations may be
- Once you sign a contract, you are legally responsible to fulfill the terms of that contract

### Drugs:

- May only be purchased for medical purposes from a pharmacy or drug store and only with a written prescription (note) from a doctor
- It is illegal to see or use restricted drugs (cocaine, heroin...)
- Possession of these drugs is illegal and any involvement could result in charges laid with a possible jail sentence

### Alcohol:

- In Ontario, one must be 19 years of age to legally consume or purchase liquor
- It is against the law to consume alcohol or carry it in an unsealed container in a public place (including parks and vehicles)
- Providing alcohol to anyone under the age of 19 is strictly forbidden
- College students tend to attend the local bars and will be asked for appropriate identification (passport, driver's license, birth certificate, etc.) that must contain a photo
- Driving under the influence (DUI) of alcohol or drugs is against the law and will result in the loss of a driver's license, fines starting at \$500, and possible time in jail

### Cigarettes:

Identification providing age of majority (19 years) is also required for the purchase of cigarettes
 Smoking areas in Georgian College: The Smoke-Free Ontario Act applies to all campuses of Georgian College.
 The College is responsible under this legislation to ensure compliance with the smoking regulations under
 the Act. The intent of the Act is to provide a near complete ban on smoking in any enclosed spaces. The
 College has clearly posted signage to indicate where smoking is or is not allowed. Please contact the HR
 Department for further information.

### Gambling:

- Identification providing age of majority is also required for the act of gambling
- In Canada, one must be 18 years of age to gamble through store bought scratch or lottery tickets. All stores will ask for proof of age by photo identification before the sale is made.
- In order to enter any Casino institution, one must be 19 years of age or older. Before entering a Casino, proof of age must be made (passport, driver's license, birth certificate, etc.) Students under the age of 21 must show a second piece of identification (credit card, student card, or other identification) with your name confirming your identity.
- Gambling can be fun in moderation. Problem gambling is gambling that is done excessively and negatively
  affects other areas of a person's life, such as their physical or mental health, school or work performance,
  finances, and/or interpersonal relationships. Stay within your limits.

### **Shop Lifting:**

- Stealing/taking something that does not belong to you is a crime. It could be from a retail store (clothing, grocery store or restaurant) or from someone else's personal property.
- Shoplifting is one of the most common crimes that police catch young adults doing.
- Taking anything that does not belong to you without permission or paying for it is considered theft and is punishable by law. The consequences for theft done by an international student are serious.
- In grocery stores in Canada, we must pay for our food before we start to eat it.

# IMPORTANT PHONE NUMBERS

**EMERGENCY: 911- Fire, Ambulance, Police** 

Non-Emergency Assistance (In Barrie): (705) 725-7025

### Walk-In Clinics & Hospitals

Royal Victoria Hospital (RVH): (705) 728-9802

• 125 Bell Farm Road: (705) 726-1544

• 353 Duckworth Street: (705) 739-8812

121 Wellington Street West: (705) 726-1544

505 Yonge Street (Painswick Location): (705) 726-1544

• 555 Mapleview Drive: (705) 792-5731

Painswick Medical Clinic: (705) 722-0516

http://www.simcoe.com/community-static/2075727-simcoe-county-walk-in-clinics/

### **General Numbers**

Bell Canada: (705) 310-2355

Public Utilities: (705) 722-7222

• Local Bus Terminal: (705) 739-1500

Barrie Taxi: (705) 721-7777Simcoe Taxi: (705) 722-0000

### Residence & Georgian College

- Georgian Green Student Residence (www.studentrez.com): (705) 739-0388 + Ext.
- Georgian College (www.georgiancollege.ca): (705) 728-1968 + Ext.
- Georgian College Residence (www.georgiancollege.ca/residence): (705) 730-5600
- International Centre (www.georgiancollege.ca/international): Ext 1218

### Georgian College Emergency Numbers

Security: Ext 5100

Lockdown: (705) 722-4000 or Ext 4000

# **BARRIE CAMPUS MAP**

