

# COMMUNITY INTEGRATION THROUGH CO-OPERATIVE EDUCATION

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## Program Outline

<b>Major:</b>	CICE
<b>Length:</b>	2 Years
<b>Delivery:</b>	4 Semesters
<b>Credential:</b>	Ontario College Certificate
<b>Effective:</b>	2015-2016
<b>Location:</b>	Barrie, Orillia
<b>Start:</b>	Fall (Barrie, Orillia)

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### Description

The Community Integration through Cooperative Education (CICE) program is designed for individuals with cognitive disabilities and learning challenges who require academic accommodations and modifications for success. This program provides students with opportunities to enhance their academic and vocational skills in courses and field placements. Integrated courses are modified to students' specific academic abilities and strengths. Students are supported by Learning Facilitators who accompany students to class and provide additional academic support.

### Career Opportunities

Graduates of the CICE program may find a variety of entry level jobs.

Students may choose to apply to other college programs after completing the CICE program provided admission requirements are met. These programs are completed without modification or Learning Facilitator support.

### Program Learning Outcomes

The graduate has reliably demonstrated the ability to:

- participate with equal opportunity in regular college programs and activities;

- test and develop their skills for potential employment;
- develop and strengthen academic skills;
- pursue their own personal areas of academic/vocational interest;
- function more independently and develop social skills;
- strengthen interpersonal skills.

### **The Program Progression:**

Fall Intake - Barrie, Orillia

Sem 1	Sem 2	Sem 3	Sem 4
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Fall 2015	Winter 2016	Fall 2016	Winter 2017

### **Admission Requirements:**

Applicants must meet the following requirements to be eligible for admission to this program:

- Ontario Secondary School Diploma (OSSD)/Certificate (C) , or be at least 19 years of age on the first day of classes
- Demonstrate a level of independence that does not require constant supervision
- Demonstrate academic needs which require curriculum modification in order to succeed.

Mature students, non-secondary school applicants (19 years or older), and home school applicants may also be considered for admission. Eligibility may be met by applicants who have taken equivalent courses, upgrading, completed their GED, and equivalency testing. For complete details refer to: [www.georgiancollege.ca/admissions/policies-procedures/](http://www.georgiancollege.ca/admissions/policies-procedures/)

Applicants who have taken courses from a recognized and accredited post-secondary institution and/or have relevant life/learning experience may also be considered for admission; refer to the Credit Transfer Centre website for details: [www.georgiancollege.ca/admissions/credit-transfer/](http://www.georgiancollege.ca/admissions/credit-transfer/)

### **Selection Process:**

- have an "Advocate Reference Form" completed;
- answer questions and complete comprehension exercises during a mandatory program admissions interview.

**Criminal Reference/Vulnerable Sector Check:**

Placement agencies require an up-to-date clear criminal reference check and vulnerable sector check prior to going out on placement. Students should obtain their criminal reference three months prior to placement; checks conducted earlier may not be considered current. As some jurisdictions require longer lead-time for processing, please check with the program coordinator to ensure you allow for sufficient turn-around time. It is the students responsibility to provide the completed document prior to placement start.

NOTE: A record of criminal offences, for which a pardon has not been granted, may prevent students from completing their placements, thereby affecting their ability to graduate.

**Graduation Requirements:**

- 5 Mandatory Courses
  - 1 Communications Course
  - 3 Courses from Program Stream - from list of available courses
  - 2 Elective Courses - from list of available courses
  - 1 General Education Course
  - 3 Field Placements

**Graduation Eligibility:**

To graduate from this program, the passing weighted average for promotion through each semester, and to graduate is 60%. Additionally, a student must attain a minimum of 50% or a letter grade of P (Pass) or S (Satisfactory) in each course in each semester unless otherwise stated on the course outline.

**Mandatory Courses**

- CICE1000 Introduction to Computers
- CICE1001 Employability Seminar 1
- CICE1002 Employability Seminar 2
- CICE1003 Employability Seminar 3
- CICE1004 Field Placement Preparation

Communications Course  
COMZ1016 Communication Essentials

Courses from Program Stream - from list of available courses  
To be selected from College list

Elective Courses - from list of available courses  
To be selected from College list

General Education Course  
To be selected from College list

Field Placements  
CICE1005 Field Placement 1  
CICE1006 Field Placement 2  
CICE1007 Field Placement 3

**Course Descriptions:**

CICE1000 Introduction to Computers 84.0 Hours

In this course students develop skills in accessing, inputting, retrieving, storing and sending information using a computer. This course offers students an introduction to computer programs, with hands-on practice using current software and the Internet.

CICE1001 Employability Seminar 1 42.0 Hours

This course is designed to facilitate the growth of the student into a well-rounded, competent employee. Students discuss current issues and trends facing employees in the workplace in addition to their own experiences in the field and in the classroom. Topics are workplace, including communication, problem-solving, teamwork, safety, discrimination and harassment, and coping with stress.

CICE1002 Employability Seminar 2 42.0 Hours

In this seminar, students discuss their field placement experiences and begin an investigation of the steps and strategies involved in a job search, including the development of a cover letter and résumé. Other topics include job analysis, workplace culture, and interview preparation.

C- CICE1004 Field Placement Preparation and P- CICE1001 Employability Seminar 1

CICE1003 Employability Seminar 3 42.0 Hours

In this seminar, students continue to discuss their field placement experiences, share job search strategies, and practice interviewing skills. Students review their educational and vocational experiences in the CICE program and further develop their skills profile. Additional topics include job application and selection processes, community employment support programs, and worker motivation and satisfaction.

C- CICE1004 Field Placement Preparation and P- CICE1001 Employability Seminar 1 and P- CICE1002 Employability Seminar 2

#### CICE1004 Field Placement Preparation 42.0 Hours

This course is designed to integrate Georgian's CICE students and prepare them for their first experience in a vocational field. Students visit and participate in various Georgian College service/activity areas, learning how to access these areas independently and advocate on their behalf. Key topics include learning strategies for success at college, skills for employment, and orientation to the fieldwork component of the CICE program.

#### CICE1005 Field Placement 1 112.0 Hours

In the first field placement, students have the opportunity to gain vocational experience related to their academic area of concentration. Students further their knowledge and understanding of the workplace and develop communication and teamwork skills in the workplace. Student-specific goals are developed at the onset of the field placement and used as the basis of discussion and growth throughout the semester. CICE students are supported throughout the placement by the Field Placement Officer.

P- CICE1001 Employability Seminar 1 and P- CICE1004 Field Placement Preparation

#### CICE1006 Field Placement 2 112.0 Hours

In the second field placement, students gain additional vocational experience related to their academic area of concentration. During this placement students continue to set goals, further develop their communication and teamwork skills, reflect on safety in the workplace, and get involved in workplace projects. CICE students are supported throughout the placement by the Field Placement Officer.

P- CICE1001 Employability Seminar 1 and P- CICE1004 Field Placement Preparation and P- CICE1005 Field Placement 1

#### CICE1007 Field Placement 3 112.0 Hours

In the final placement, students build on learning from the first two placements, further developing their professional behaviour, communication, and working relationships in the workplace. In addition, students begin to solve common workplace problems independently and develop goals for future employment.

P- CICE1001 Employability Seminar 1 and P- CICE1004 Field Placement Preparation and P- CICE1005 Field Placement 1 and P- CICE1006 Field Placement 2

#### COMZ1016 Communication Essentials 84.0 Hours

This course promotes effective communication skills essential for academic and professional success. Visual analysis and presentation strategies are employed to

emphasize the importance of adapting communication to the intended audience. Students compose clear and concise messages through researching, writing and presenting to ensure effective communication. Students are expected to work both independently and collaboratively to achieve the course outcomes.

### **Course Description Legend**

P = Prerequisite; C = Concurrent prerequisite; CO= Corequisite

*Information contained in College documents respecting programs is correct at the time of publication. Academic content of programs and courses is revised on an ongoing basis to ensure relevance to changing educational objectives and employment market needs. The college reserves the right to add or delete programs, options, courses, timetables or campus locations subject to sufficient enrolment, and the availability of courses.*